



# Training Provider Accreditation Decision Framework

Version 1.0

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Pursuing Training Excellence



## Introduction

The Royal Australasian College of Physicians (RACP) is recognised by the Australian Medical Council (AMC) and the Medical Council of New Zealand (MCNZ) as an education provider and as such, the RACP is responsible for developing and maintaining standards for physician workplace training in Australia and Aotearoa New Zealand.

The RACP has accreditation standards to articulate its expectation for workplace training and accreditation requirements to outline expectations for Training Providers.

A Training Provider's accreditation decision is made by RACP accreditation committees and informed by interviews, supporting documentation, tours, survey feedback and/or observation of trainees. It contains several components:

- Accreditation determination
- Length of accreditation
- Timing and type of next reviews
- Classification
- Capacity to Train
- Provisos

## Purpose

The purpose of this document is to outline the Accreditation Decision Framework applied to Training Providers during a comprehensive and focus review.

## Scope

This document outlines the six components of the accreditation decision to be made by an accreditation committee following a comprehensive and focus review of a Setting or Training Network.

## Applicability

This process applies to Training Providers, the RACP, and the RACP bodies and delegates managing accreditation and determining accreditation decisions.

## Relevant Materials

This document should be read in conjunction with:

- Training Provider Standards
- Accreditation of a Training Provider

## Principles

The RACP will:

- be guided by procedural fairness.
- provide advice on this process.

# Training Provider Accreditation Decision Framework

## Setting

When accrediting a Setting, RACP accreditation committees will reach a decision on the following:

### 1. Accreditation determination

- Accredited
- Accredited with condition
- Accredited provisionally<sup>1</sup>
- Accredited provisionally with condition
- Accreditation not achieved
- Accreditation withdrawn
- Accreditation lapsed

### 2. Length of accreditation

The number of months and/or years before a setting requires further accreditation.

### 3. Timing and type of next reviews

- The need and timing of a periodic review
- The date when further accreditation is required. This can be a Comprehensive or Focus Review.

### 4. Proviso

A qualification attached to the decision is optional for the Accreditation Committee. However, once attached to a decision it is not optional for the Training Provider when it is applied. A proviso can be a

- condition and/or
- recommendation.

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<sup>1</sup> For newly accredited Training Providers the decision to accredit them provisionally and with conditions can occur.

## Training Network

When accrediting a Training Network, RACP accreditation committees will reach a decision on the following:

### 1. Accreditation Determination

- Accredited
- Accredited with condition
- Accredited provisionally<sup>1</sup>
- Accredited provisionally with condition
- Accreditation not achieved
- Accreditation withdrawn
- Accreditation lapsed

### 2. Length of Accreditation

The number of months and/or years before a Training Network requires further accreditation.

### 3. Timing and type of next reviews

- The need and timing of a periodic review
- The date when further accreditation is required. This can be a Comprehensive or Focus Review.

### 4. Classification

- Training Network Provider

### 5. Capacity to Train

The number of trainees who can participate in the training network at one time.

### 6. Proviso

A qualification attached to the decision is optional for the Accreditation Committee. However, once attached to a decision it is not optional for the Training Provider to address. A proviso can be a

- condition and/or
- recommendation.

## Definitions

<b>Accreditation</b>	Accreditation is a cyclic multi-staged evaluation process, which uses a set of standards and an independent review to identify the level of congruence between practice and standards. Accreditation provides assurance that the Training Provider has met the Standards and provides quality training.
<b>Accreditation Committee</b>	A collective term for RACP Committees with delegated responsibility to make accreditation decisions.
<b>Accredited Provisionally</b>	An accreditation status given to a Training Provider who has successfully completed initial accreditation and has permission to commence training. Accreditation is provisional on the training meeting the expectations outlined by the training provider in the initial accreditation process. Where it does not, accreditation can be withdrawn straight away. A Training Provider is provisionally accredited for 12 months.
<b>Accreditation Requirement</b>	An item or action unique to a training program that are required to meet the Standards.
<b>Capacity to Train</b>	The ability of Training Providers to deliver a breadth and depth of high-quality training so trainees, on entry to the profession, are competent and independent practitioners who perform their duties to a high standard.
<b>Classification</b>	A framework which describes the provisions used to determine the time and/or type of training a training program can provide.
<b>College Education Committee (CEC)</b>	The College's peak body responsible for developing and overseeing College-wide education policy and approving both new and amended training and education programs. The purpose of the CEC is to ensure consistent quality of education and training across all College training programs in Australia and Aotearoa New Zealand, with overarching responsibility for education policy, philosophy, and principles.
<b>Comprehensive Review</b>	An accreditation review which assesses all the Standards and Requirements a Training Provider is responsible for.
<b>Condition</b>	A qualification attached to an accreditation decision when a Training Provider does not have substantial compliance with a standard and remediation is required in a defined time frame.
<b>Focus Review</b>	An accreditation review which assesses a subset of the Standards and Requirements a Training Provider is responsible for.

<b>Periodic Review</b>	Assesses whether a Training Provider is maintaining compliance with the standards and progressing its recommendations and quality initiatives.
<b>Physician</b>	A doctor who has completed further training in a medical specialty to diagnose and manage complex medical problems. A paediatrician is a physician who specialises in the treatment of infants, children, and adolescents.
<b>Proviso</b>	A qualification attached to the accreditation decision. This could be a condition and/or recommendation.
<b>Recommendation</b>	The Training Provider has substantial compliance with a standard and the RACP requires improvements prior to the next comprehensive review to achieve compliance.
<b>Rotation</b>	Placement of a trainee within or across a service unit for a fixed period for the purposes of training.
<b>Setting</b>	A separately constituted health service that is accountable for the coordination and delivery of physician workplace training for one or more RACP Training Programs.
<b>Standards</b>	A collective term for criteria, requirements, and provisions.
<b>Supporting Documentation</b>	Documentation that demonstrates a training provider is compliant with the Standards.
<b>Trainee</b>	A Member who is registered with the RACP to undertake one or more Training Programs in the Adult Internal Medicine or Paediatrics & Child Health Division; Faculty and/or Chapter.
<b>Training</b>	This is the ongoing, workplace-based process by which experience is obtained, constructive feedback provided and learning outcomes achieved.
<b>Training Network</b>	A collective of Training Settings, with a formal agreement, that work together to manage and deliver an Integrated Training Program.
<b>Training Program</b>	Is any education program of the RACP's Divisions, Faculties and Chapters. This includes the RACP set of Curricula standards and learning, teaching and assessment programs.
<b>Training Provider</b>	A collective term for a setting and a Training Network.
<b>Workplace</b>	The place where work is carried out for a health service and includes any place where a trainee goes or is likely to go, while at work