# RACP Trainee of the Year Award 2025

**Closing date: 5pm AEST, Monday 30 September 2024**

Submit this nomination form together with supporting documentation in PDF format and email to [foundation@racp.edu.au](mailto:foundation@racp.edu.au) with the subject “RACP Trainee of the Year Award”

***Note:*** *A nomination is not complete and cannot be progressed unless all required documentation is provided.*

**Terms & Conditions:**

The [Terms and Conditions for College meritorious awards and prizes by nomination](https://www.racp.edu.au/foundation/terms-and-conditions/meritorious-awards-by-nomination) apply.

The College [Conflict of Interest Policy](https://www.racp.edu.au/docs/default-source/default-document-library/pol-conflicts-of-interest.pdf?sfvrsn=4) and [Privacy Policy](https://www.racp.edu.au/home/privacy/policy) apply.

**Nominee details:**

|  |  |
| --- | --- |
| MIN: |  |
| Title: |  |
| Name: |  |
| Address: |  |
| Telephone: |  |
| Email: |  |
| Status: | Trainee  Fellow – Date received Fellowship: |
| Division /  Faculty / Chapter: |  |

**Nominated by:**

|  |  |  |  |
| --- | --- | --- | --- |
| MIN: |  | Status: | Fellow  Trainee |
| Title: |  | | |
| Name: |  | | |
| Address: |  | | |
| Telephone: |  | | |
| Email: |  | | |

Nominator to provide a Statement of Support for the nominee below:

|  |
| --- |
| *(Max 500 words)* |

**Nominator’s relationship to Nominee** (please give details of any professional relationship and/or personal knowledge)**:**

|  |
| --- |
| *(Max 150 words)* |

**Eligibility:**

I confirm that the nominee:

was a trainee of The Royal Australasian College of Physicians (or any of its Division, Faculty or Chapters) at the time of their contribution;

has been an active trainee for a minimum of three months in the year the nomination is submitted;

has not been a previous recipient of the RACP Trainee of the Year Award; and

is aware that I intend to nominate them and has granted any permissions necessary, including permission to use the citation provided in College communications, both print and digital.

Please set out details of how you believe the nominee has demonstrated the following:

1. **Contribution**

Provided an extraordinary contribution to the College, Community and/or trainees over a sustained period.

|  |
| --- |
| *(Max 100 words)* |

1. **Leadership**

Demonstrated significant leadership, mentoring and support of other trainees.

|  |
| --- |
| *(Max 100 words)* |

1. **Advocacy**

Significant involvement in policy development and advocacy.

|  |
| --- |
| *(Max 100 words)* |

1. **Education and training**

Made significant contributions to education and training.

|  |
| --- |
| *(Max 100 words)* |

The Committee will take into consideration whether the trainee has:

* provided an extraordinary contribution to the College, Community and/or trainees in any of the criteria categories over a sustained period of time;
* shown commitment and dedication to the College above all expectations;
* engaged in a wide variety of services for the College on a regular basis.

Please give details below:

|  |
| --- |
| *(Max 100 words)* |

Please provide an appreciation and evaluation of the contribution of the nominee over the relevant period. This must include details of the contribution made by the person nominated and the impact of these contributions on others and/or how these efforts have contributed in a meaningful way to College, community and/or trainee activities. The assessment of the contribution of the nominee in relation to others is emphasised as being an essential part of the nomination.

|  |
| --- |
| *(Max 100 words)* |

**Supplementary Information:**

Please provide any further information that you consider may be of relevance.

|  |
| --- |
| *(Max 100 words)* |

Has the nominee’s contribution been recognised elsewhere (e.g. in the media, by other awards, professional/interest groups, local government or the College)?

|  |
| --- |
| *(Max 100 words)* |

**Supporting Documentation Required:**

CV of nominee (including a 1-page Executive Summary if over 7 pages)

Two signed letters of support from referees, other than the nominator  
(provide details on the following page)

Citation for the nominee (up to 200 words) – *optional, to be used in College communications (print and digital) if the nomination is successful*

**Other supporting documentation** (up to 2 documents with no more than 3 pages each):

I certify that:

I have read the [Terms and Conditions for College meritorious awards and prizes by nomination](https://www.racp.edu.au/foundation/terms-and-conditions/meritorious-awards-by-nomination) and as nominator agree to abide by them; and

the information supplied in this nomination is true and correct. I understand that the Royal Australasian College of Physicians may wish to verify this information with any institution or individual. The nominee and I consent to such inquiries being made as part of the selection process.

Signature: Date:

# REFEREE DETAILS

Two letters of support from referees **must** be submitted. Referees must be able to make direct comment on the contribution/service of the Fellow you are nominating.

# REFEREE A

|  |  |
| --- | --- |
| Title: |  |
| Name: |  |
| MIN (if applicable): |  |
| Organisation/Position: |  |
| Telephone: |  |
| Email: |  |

**REFEREE B**

|  |  |
| --- | --- |
| Title: |  |
| Name: |  |
| MIN (if applicable): |  |
| Organisation/Position: |  |
| Telephone: |  |
| Email: |  |