



The Royal Australasian  
College of Physicians

# **Terms of Reference**

## **Rehabilitation Medicine Policy and Advocacy Committee**

**TERMS OF REFERERNC E FOR THE ESTABLISHMENT AND MAINTENANCE OF A  
COMMITTEE TO BE KNOWN AS REHABILITATION MEDICINE POLICY AND  
ADVOCACY COMMITTEE**



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## 1 INTRODUCTION AND PURPOSE

- 1.1 The Australasian Faculty of Rehabilitation Medicine (AFRM) has, pursuant to its By-laws, established the Policy and Advocacy Committee (the Committee).
- 1.2 The AFRM has established the Committee to:
  - 1.2.1 prepare annually for the approval of the AFRM Council, a proposed list of policy and advocacy projects;
  - 1.2.2 develop, coordinate, implement, and monitor the policy and advocacy projects approved by the AFRM Council;
  - 1.2.3 respond to new and emerging policy and advocacy issues relevant to the AFRM as they arise provided, whenever possible, the issue is approved by the AFRM President or Council prior to work commencing;
  - 1.2.4 to support State & Territory and New Zealand Branches of the Faculty in providing local advocacy for rehabilitation medicine in their regional health system;
  - 1.2.5 contribute to the policy and advocacy issues in rehabilitation medicine to the College Policy and Advocacy Committee; and
  - 1.2.6 act as the authoritative source of direction and advice within the College in regards to Rehabilitation Medicine policy and advocacy.
- 1.3 The activities of the Committee must be consistent with the College's Strategic Directions document or any successor document.

## 2 POLICY AND ADVOCACY COMMITTEE

### 2.1 Committee Prohibitions

The Committee must not:

- 2.1.1 enter into any contractual relationships; or
- 2.1.2 represent or imply in any way that the Committee is a body independent of the College or the AFRM.

### 2.2 Composition of the Committee

The Policy and Advocacy Committee shall comprise:



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- 2.2.1 the AFRM President-Elect, who will be the Chair of the Committee;
- 2.2.2 an appointed Fellow of the AFRM who is a rehabilitation medicine paediatrician;
- 2.2.3 an appointed Fellow or Trainee of the AFRM who is based in a rural or remote area of Australia;
- 2.2.4 a representative from the AFRM Victoria & Tasmania Faculty Regional Branch Committee nominated by that Committee;
- 2.2.5 a representative from the AFRM Western Australia Faculty Regional Branch Committee nominated by that Committee;
- 2.2.6 a representative from the AFRM New South Wales & ACT Faculty Regional Branch Committee nominated by that Committee;
- 2.2.7 a representative from the AFRM South Australia & Northern Territory Faculty Regional Branch Committee nominated by that Committee;
- 2.2.8 a representative from the AFRM Queensland Faculty Regional Branch Committee nominated by that Committee;
- 2.2.9 a representative from the AFRM New Zealand Faculty Regional Branch Committee nominated by that Committee;
- 2.2.10 an appointed AFRM Fellow
- 2.2.11 a representative of the AFRM Trainee Committee nominated by that Committee;

2.3 The term of the AFRM Trainee Committee representative shall be two years and a maximum of one term. Should the AFRM Trainee Committee representative obtain Fellowship during their term they will remain a member of the Committee until the expiration of their term.

### **3 REPORTING**

- 3.1 The Committee is a Committee of the AFRM and must report to the AFRM Council as required by the Council and also in accordance with Clause 1.
- 3.2 The Committee may make exception reports to the AFRM Council to address emergent or risk management issues as required.

### **4 SUB-COMMITTEES OF THE COMMITTEE**

The Committee, with approval of the AFRM Council, may create other Sub-Committees or time limited or specific purpose working groups.

### **5 DEFINITIONS**

“Board” means the Board of Directors of the College.



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- “College” means The Royal Australasian College of Physicians (ACN 000 039 047), an incorporated body limited by guarantee.
- “Constitution” means the Constitution of the College as amended from time to time.
- “AFRM” means the Australasian Faculty of Rehabilitation Medicine of the College.
- “Fellow” means a Fellow of the AFRM.
- “Trainee” means a person who is undertaking a program of Basic Training or Advanced Training approved by the College in order to gain Fellowship of a AFRM, Chapter or Faculty of the College

<b>TOR History as from 13 January 2014</b>		
<b>Commencement of By-Law:</b>		
<b>Subsequent amendments to TOR</b>		
<b>Item</b>	<b>Amendment</b>	<b>Commenced</b>