

## **Terms of Reference**

# **Australasian Faculty of Rehabilitation Medicine**

## **Regional Committees**

**TERMS OF REFERERNC E FOR THE ESTABLISHMENT AND MAINTENANCE OF A  
COMMITTEE TO BE KNOWN AS THE AFRM REGIONAL COMMITTEES**

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## **1 INTRODUCTION AND PURPOSE**

- 1.1 The Australasian Faculty of Rehabilitation Medicine (the Faculty) has, pursuant to its By-laws, established the AFRM Regional Committees (the Committees).
- 1.2 The Faculty has established the Committee to:
  - 1.2.1 advise the Faculty Council on matters relevant to the Faculty in their region
  - 1.2.2 promote Rehabilitation Medicine in their region;
  - 1.2.3 respond to new and emerging Rehabilitation Medicine issues relevant to the Faculty as they arise provided the issue is approved by the Faculty President or Faculty Council prior to work commencing; and
  - 1.2.4 work with other relevant appropriate College Bodies and staff in relation to:
    - training and continual professional development; and
    - contributing to policy and advocacy matters;
- 1.3 The activities of the Committee must be consistent with the College's Strategic Directions document or any successor document.

## **2 AFRM REGIONAL COMMITTEES**

### **2.1 Committee Prohibitions**

The Committees must not:

- 2.1.1 enter into any agreement binding upon it or on the College; or
- 2.1.2 represent or imply in any way that the Committee is a body independent of the College or the Faculty.

## 2.2 Composition of the Committee

The AFRM Regional Committees shall comprise:

- 2.2.1 the Chair of the committee, who is elected by the regional committee
- 2.2.2 an elected AFRM Fellow, who will be the Regional Training Coordinator;
- 2.2.3 an elected AFRM Fellow, who will be the Honorary Secretary;
- 2.2.4 up to four Fellows of the Faculty elected by Fellows of their region and (note these elected positions are separate roles than 2.3.1, 2.3.2 and 2.3.3)

2.3 Members may represent more than one constituency

## 3 ELECTION AND APPOINTMENT

- 3.1 All Faculty Members who are residents of the state or territory are eligible to vote in the election of regional committee members.
- 3.2 Elected Members will be appointed in accordance with the College's processes and procedures for the appointment of Members to College Bodies.

## 4 REGIONAL MEMBER MEETING

All regional members shall meet once annually not less than forty-nine (49) days before the College Annual General Meeting.

## 5 REPORTING

- 5.1 The Committee must report to the Faculty Council at each meeting.
- 5.2 The Committee may raise issues with the Faculty Council out of session via the Faculty office.

## 6 DEFINITIONS

- "College" means The Royal Australasian College of Physicians (ACN 000 039 047), an incorporated body limited by guarantee.
- "Constitution" means the Constitution of the College as amended from time to time.
- Fellow" means a Fellow of the Division
- "Trainee" means a person who is undertaking a program of Basic Training or Advanced Training approved by the College in order to gain Fellowship of a Division, Chapter or Faculty of the College.

Approved by the Council of the Faculty of Rehabilitation Medicine on 13 February 2014

<b>Terms of Reference History as 13 February 2014</b>		
<b>Commencement of Terms of Reference</b>		
This Term of Reference was approved by the AFRM Council on 13 February 2014 and commenced on that date.		
<b>Subsequent amendments to By-Law</b>		
<b>Item</b>	<b>Amendment</b>	<b>Commenced</b>

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