

By-law

AUSTRALASIAN FACULTY OF PUBLIC HEALTH MEDICINE

**A BY-LAW PURSUANT TO THE CONSTITUTION OF THE ROYAL AUSTRALASIAN
COLLEGE OF PHYSICIANS FOR THE ESTABLISHMENT AND MAINTENANCE OF A
DIVISION OF THE COLLEGE TO BE KNOWN AS THE AUSTRALASIAN FACULTY OF
PUBLIC HEALTH MEDICINE**

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1 INTRODUCTION AND PURPOSE

- 1.1** The Board of the College, pursuant to the Constitution of the College, has established the Australasian Faculty of Public Health Medicine.
- 1.2** The Australasian Faculty of Public Health Medicine seeks excellence in public health medicine, education and practice to achieve the highest levels of health for the populations of Australia and Aotearoa New Zealand. The Faculty does this through the training and continuing professional development of public health physicians, the promotion of public debate on matters of public health and the encouragement of public health research.
- 1.3** The Australasian Faculty of Public Health Medicine has been established to:
 - 1.3.1** support the professional careers of Fellows and Trainees of the Faculty.
 - 1.3.2** work with appropriate College Bodies and staff in connection with:
 - 1.3.2.a** education, training and assessment of trainees;
 - 1.3.2.b** training, continual professional development and quality performance of fellows;
 - 1.3.2.c** policy and advocacy;
 - 1.3.2.d** the assessment of overseas trained professionals;
 - 1.3.2.e** research; and
 - 1.3.2.f** workforce,as each relates to public health medicine;
 - 1.3.3** promote and advance the body of knowledge in public health medicine; act as an authoritative source of advice within the College in connection with public health medicine; and
 - 1.3.4** recommend to the Board candidates for membership of the Faculty.

2 MEMBERSHIP OF THE FACULTY

A person is a member of the Faculty if they have been admitted as a member by the Board on the recommendation of the Faculty in accordance with the Constitution.

3 COUNCIL OF THE FACULTY

3.1 Council

A Council for the Faculty is to be established and it will be the peak decision making body for the Faculty.

3.2 Role of the Council

The Council may do all things necessary to further the purposes of the Faculty, subject to this By-law and the direction of the Board.

3.3 Council prohibitions

The Council must not:

- 3.3.1** enter into contractual relationships; or
- 3.3.2** represent or imply in any way that the Faculty/Division is a body independent of the College.

3.4 Composition of the Council

The Council of the Faculty shall comprise:

- 3.4.1** the President of the Faculty;
- 3.4.2** the President-Elect of the Faculty;
- 3.4.3** five Fellows of the Faculty resident in Australia at the time of their election;
- 3.4.4** two Fellows of the Faculty resident in Aotearoa New Zealand at the time of their election;
- 3.4.5** the Chair of the Faculty's Aotearoa New Zealand Committee;
- 3.4.6** the Chair of the Faculty's Education Committee, appointed by Faculty Council;
- 3.4.7** the Chair of the Faculty's Policy and Advocacy Committee, appointed by Faculty Council;
- 3.4.8** the Deputy Chair of the Faculty's Education Committee, appointed from within that Committee;
- 3.4.9** the Chair and Deputy Chair of the Faculty's Trainees' Committee;
- 3.4.10** a medical practitioner and/or public health practitioner who is an Aboriginal or Torres Strait Islander person, appointed by Faculty Council; and
- 3.4.11** a medical practitioner and/or public health practitioner who is Māori, appointed by Faculty Council.

3.5 Committees of the Council

The Council may, subject to Board approval, create such other committees or time-limited or specific purpose working groups as the Council may determine from time to time.

4 EXECUTIVE COMMITTEE

4.1 Establishment of the Executive Committee

The Council may, if it considers it necessary to do so, establish an Executive Committee.

4.2 Membership of Executive Committee

The Executive Committee will comprise:

- 4.2.1** the President of the Faculty;
- 4.2.2** the President-Elect of the Faculty;
- 4.2.3** the Chair of the Faculty Education Committee;
- 4.2.4** the Chair of the Faculty Policy and Advocacy Committee; and
- 4.2.5** the Chair of the Faculty Aotearoa New Zealand Committee.

4.3 Role of the Executive Committee

The Executive Committee shall meet in the intervening periods between Council meetings and as otherwise required by the Council, to exercise such powers of the Council in managing the business and the interests of the Faculty, as may be delegated to it by resolution of the Council, or as the President, in cases of emergency may decide.

5 ELECTION AND TERM OF OFFICE

- 5.1** Every two years the President-Elect for the Faculty shall be elected by members of the Faculty.
- 5.2** The President-Elect holds that office for a two-year term commencing at the end of the first Annual General Meeting of the College following his/her election.
- 5.3** The President-Elect automatically becomes the President of the Faculty from the date of the third Annual General Meeting of the College following his/her election.
- 5.4** The President holds that office for a two year term ending at the conclusion of the fifth Annual General Meeting of the College following his/her election as President-Elect of the College.
- 5.5** Every two years elected members of the Faculty Council shall be elected by members of the Faculty.
- 5.6** Elected members of the Faculty Council shall take office from the Annual General Meeting following their election and will hold office for two years.

6 REPORTING

- 6.1** The Council is a Board Committee and must report to the Board as required by the Board from time to time.
- 6.2** The Council may make exception reports to the Board to address emergent or risk management issues as required.

7 DEFINITIONS

- “Board” means the Board of Directors of the College.
- “College” means the Royal Australasian College of Physicians (ACN 000 039 047), an incorporated body limited by guarantee.
- “Constitution” means the Constitution of the College as amended from time to time.
- “Fellow” means a Fellow of the Faculty of Public Health Medicine.
- “Trainee” means a person who is undertaking a program of Basic Training or Advanced Training approved by the College in order to gain Fellowship of the Faculty of Public Health Medicine.

Approved by the Board of the College on the 30 day of October 2020

By-Law History as from 27 July 2012

Commencement of By-Law:

This By-Law was approved by the Board of the College on 27 July 2012 and commenced on that date.

Subsequent amendments to By-Law:

Item	Amendment	Commenced
3.4.8	“the Chair of the Faculty’s Workforce Committee, appointed by Faculty Council” – deleted.	12 August 2014
3.4.9	the Deputy Chair of the Faculty’s Education Committee, appointed by Faculty Council” amended to: “the Deputy Chair of the Faculty’s Education Committee, appointed from within that Committee”.	12 August 2014
4.2.5	“the Chair of the Faculty Workforce Committee” – deleted.	12 August 2014
3.4.9	Amendment to this clause to confirm that appointment of 2 trainees to Faculty Council will be determined by an Expression of Interest process.	27 November 2015
6	Removal of Clause 6 – Board Appointment to align with changes to the constitution approved by Members in May 2016.	14 May 2018
3.4.10	Amendment to this clause to add ‘and/or public health practitioner’	7 August 2020
3.4.11	Amendment to this clause to add ‘and/or public health practitioner’	7 August 2020
3.4.9	Update to clause 3.4.9 to state: “the Chair and Deputy Chair of the Faculty Trainees’ Committee	30 October 2020