



The Royal Australasian
College of Physicians

By-law

College Research Committee

**A BY-LAW PURSUANT TO THE CONSTITUTION OF THE ROYAL AUSTRALASIAN
COLLEGE OF PHYSICIANS FOR THE ESTABLISHMENT AND MAINTENANCE OF A
COLLEGE RESEARCH COMMITTEE OF THE COLLEGE TO BE KNOWN AS THE
COLLEGE RESEARCH COMMITTEE**

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1 INTRODUCTION AND PURPOSE

- 1.1** The College Board has, pursuant to the Constitution of the College, established the College Research Committee to operate in accordance with this By-law (*the **College Research Committee By-law***).
- 1.2** The College Board has established the College Research Committee to:
- 1.2.1** determine the direction and priorities of research in the College through strategic planning;
 - 1.2.2** consider and review the needs of the College in commissioning research to fulfill strategic objectives across the College including but not limited to research, policy and education;
 - 1.2.3** direct the funds raised by the RACP Foundation or otherwise to support medical research (basic and clinical) and medical education, health services research and population health research in accordance with the College strategic plan;
 - 1.2.4** to take into account any specific conditions and requirements of the donations and bequests when determining funds for research awards, with such determination of funds to be in accordance with the College strategic plan and also in accordance with any procedures determined by the College Board for the allocation of funding for research and education; and
 - 1.2.5** work with other appropriate College bodies to support the purposes of the College Research Committee;
- 1.2** In connection with each of the purposes the College Research Committee is to encourage diversity.

2 THE COLLEGE RESEARCH COMMITTEE

2.1 Role of the College Research Committee

The Committee may do all things necessary to further the purposes of the College Research Committee, subject to this By-law, other applicable By-laws and policies of the College and directions of the College Board.

2.2 Committee prohibitions

The College Research Committee must not:

- 2.2.1** enter into any agreement binding upon it or on the College; or
- 2.2.2** represent or imply in any way that the College Research Committee is a body independent of the College.

2.3 Composition and Chair of the Committee

Members of the College Research Committee shall be appointed by the College Board and the College Research Committee shall comprise:

- 2.3.1** the Chair of the Grants Advisory Committee;
- 2.3.2** the Chair of the Aotearoa New Zealand Grants Advisory Committee;
- 2.3.3** the Chair or a member of the RACP Foundation Committee; and
- 2.3.4** such Fellows of the College and external persons as the College Board may appoint following an expression interest and taking into account the need for a mixture of research and other skills.

The College Research Committee shall appoint a deputy chair from the College Research Committee members.

2.4 Term

- 2.4.1** The usual term of membership of the College Research Committee shall be two years subject to clauses 2.4.2, 2.4.3 and 2.4.4.
- 2.4.2** The initial term for the first cohort of members appointed in accordance with clause 2.3.4 shall be three (3) years.
- 2.4.3** All members are eligible for, but not entitled to, re-appointment for a further two year term up to a maximum of three (3) two year terms of continuous appointment.
- 2.4.4** Where a person holds College Research Committee membership by virtue of membership of another body, their College Research Committee membership is co-terminus with their membership that of the other body.

2.5 Sub-committees

The College Research Committee may, subject to College Board approval, create such other committees or time-limited or specific purpose working groups as the College Research Committee may determine from time to time.

3 MEETINGS OF THE COLLEGE RESEARCH COMMITTEE

3.1 Chair

The Chair of the College Research Committee, or in his/her absence the deputy chair, shall chair all meetings of the College Research Committee.

3.2 Frequency and Place

The College Research Committee shall meet twice a year face-to-face and as required by teleconference/videoconference at such other times as the College Board requests or the College Research Committee determines. Face to face meetings shall take place at locations convenient to the members of the College Foundation Committee

3.3 Quorum

The quorum for meetings of the College Research Committee shall be as specified in the College By-Law: Governance of College Bodies, unless the College Board determines otherwise.

4 REPORTING

4.1 The College Research Committee is a Committee of the College Board and shall report to the College Board twice a year and as requested by the College Board from time to time.

4.2 The College Research Committee may make exception reports to the College Board to address emergent or risk management issues as required.

5 DEFINITIONS

“College” means the Royal Australasian College of Physicians (CAN 000 039 047), an incorporated body limited by guarantee.

“College Board” Means the Board of Directors of the College.

“Constitution” means the Constitution of the College as amended from time to time.

Approved by the Board of the College on the 22 day of March 2012.

Latest update approved by the Board of the College on 25 October 2013

By-Law History as from March 2012		
Commencement of By-Law		
This By-Law was approved by the Board of the College on 22 March 2012 and commenced on that date.		
Subsequent amendments to By-Law		
Item	Amendment	Commenced
1	Removal of order priority clause – now in the Governance of College Bodies By-Law	27/7/12
2	A new clause (2.3.3) has been included to amend the composition of the Committee to comprise the Chair of the Aotearoa New Zealand Grants Advisory Committee. The remainder of the clauses under 2.3 have been moved down respectively.	25/10/13