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Paediatrics and Child Health Division

A BY-LAW PURSUANT TO THE CONSTITUTION OF THE ROYAL AUSTRALASIAN COLLEGE OF PHYSICIANS FOR THE ESTABLISHMENT AND MAINTENANCE OF A DIVISION OF THE COLLEGE TO BE KNOWN AS THE PAEDIATRICS & CHILD HEALTH DIVISION

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1 INTRODUCTION AND PURPOSE

- 1.1** The Board of the College, pursuant to the Constitution of the College, has established the Paediatrics and Child Health Division.
- 1.2** The Board has established the Paediatrics and Child Health Division to:
 - 1.2.1** support the professional careers of Fellows and Trainees of the Division;
 - 1.2.2** work with other relevant appropriate College Bodies and staff in relation to:
 - 1.2.2.a** education, training and assessment of trainees;
 - 1.2.2.b** education, continuing professional development and quality performance of fellows;
 - 1.2.2.c** policy and advocacy;
 - 1.2.2.d** the assessment of overseas trained professionals;
 - 1.2.2.e** research; and
 - 1.2.2.f** workforce,as each relates to paediatrics and child health;
 - 1.2.3** promote and advance the body of knowledge and the quality and safe practice of paediatrics and child health;
 - 1.2.4** act as the authoritative source of direction and advice within the College in regards to paediatrics and child health;
 - 1.2.5** act as the authoritative voice for the College externally in regards to paediatrics and child health particularly in the areas of policy and advocacy; and
 - 1.2.6** Provide governance and oversight for other paediatrics and child health bodies of the College, including the Division Education Committee, Division Policy and Advocacy Committee, Division Research Committee and Chapter of Community Child Health.

2 MEMBERSHIP OF THE DIVISION

A person is a member of the Division if they have been admitted as a member by the Board on the recommendation of the Division in accordance with the Constitution.

3 COUNCIL OF THE DIVISION

3.1 Council

A Council for the Division is to be established and it will be the peak decision making body for the Division.

3.2 Role of the Council

The Council may do all things necessary to further the purposes of the Division, subject to this Bylaw and the direction of the Board.

3.3 Council Prohibitions

The Council must not:

- 3.3.1** enter into contractual relationships; and
- 3.3.2** represent or imply in any way that the Division is a body independent of the College.

3.4 Composition of the Council

The Council of the Division shall comprise:

- 3.4.1** the President of the Division;
- 3.4.2** the President-Elect of the Division;
- 3.4.3** six Fellows of the Division resident in Australia elected by Members of the Division resident in Australia;
- 3.4.4** two Fellows of the Division resident in Aotearoa New Zealand elected by Members of the Division resident in Aotearoa New Zealand;
- 3.4.5** the Chair of the Aotearoa New Zealand Paediatrics and Child Health Division Committee;
- 3.4.6** the Chair of the Division's Policy and Advocacy Committee;
- 3.4.7** the Chair of the Division's Research Committee;
- 3.4.8** the Chair of the Division's Education Committee;
- 3.4.9** the Chair of the Chapter of Community Child Health;
- 3.4.10** not more than two persons co-opted by the Council for designated terms;
- 3.4.11** two Trainee representatives, nominated by the College Trainees Committee;
- 3.4.12** the Chair or delegate member of the Adolescent & Young Adult Medicine Committee (being a paediatrician) who is not otherwise a member of the Council of the Division; and
- 3.4.13** a Fellow of the Continuing Professional Development Committee who is not otherwise a member of the Council of the Division.

3.5 Committees of the Council

The Council may, subject to Board approval, create such other committees or time- limited or specific purpose working groups as the Council may determine from time to time.

4 EXECUTIVE COMMITTEE

4.1 Establishment of Executive Committee

Subject to Board approval, the Council may, if it considers it necessary to do so, establish an Executive Committee.

4.2 Membership of Executive Committee

The Executive Committee will comprise:

- 4.2.1** the President of the Division;
- 4.2.2** the President-Elect of the Division;
- 4.2.3** the Chair of the Division's Education Committee;
- 4.2.4** the Chair of the Division's Policy and Advocacy Committee;
- 4.2.5** the Chair of the Aotearoa New Zealand Paediatrics and Child Health Division Committee;
- 4.2.6** the Chair of the Division's Research Committee;
- 4.2.7** the Chair of the Chapter of Community Child Health;
- 4.2.8** the Chair of the Adolescent & Young Adult Medicine Committee or other PCHD Fellow of that Committee if the Chair is an AMD Fellow;
- 4.2.9** up to one other member of the Council, as determined by the members of the Council.

4.3 Role of the Executive Committee

The Executive Committee shall meet in the intervening periods between Council meetings and as otherwise required by the Council, to exercise such powers of the Council in managing the business and the interests of the Division, as may be delegated to it by resolution of the Council, or as the President, in cases of emergency may decide.

5 ELECTION AND TERM OF OFFICE

- 5.1 Every two years the President-Elect for the Division shall be elected by members of the Division and the Chapter of Community Child Health.
- 5.2 The President-Elect holds that office for a two year term commencing at the end of the first Annual General Meeting of the College following his/her election.
- 5.3 The President-Elect automatically becomes the President of the Division from the date of the third Annual General Meeting of the College following his/her election.
- 5.4 The President holds that office for a two year term ending at the conclusion of the fifth Annual General Meeting of the College following his/her election as President-Elect of the College.
- 5.5 Every two years elected members of the Division Council shall be elected by members of the Division and the Chapter of Community Child Health.
- 5.6 The elected members of the Division's Council shall take office from the Annual General Meeting following their election and will hold office for two years.

6 REPORTING

- 6.1 The Council is a Board Committee and must report to the Board as required by the Board from time to time.
- 6.2 The Council may make exception reports to the Board to address emergent or risk management issues as required.

7 DEFINITIONS

"Board"	Means the Board of Directors of the College
"College"	Means The Royal Australasian College of Physicians (CAN 000 039 047), an incorporated body limited by guarantee
"Constitution"	Means the Constitution of the College as amended from time to time
"Members"	Means such persons admitted as Fellows, Honorary Fellows or Trainees' as defined in the Constitution of the College

Approved by the Board of the College on the 22 day of March 2012.

By-Law History as from March 2012**Commencement of By-Law**

This By-Law was approved by the Board of the College on 22 March 2012 and commenced on that date.

Subsequent amendments to By-Law

Item	Amendment	Commenced
1	Removal of order priority clause – now in the Governance of College Bodies By-Law	27/07/2012
2	Update clause 4.2 so the Executive committee is inclusive of all PCHD Bodies that report to the Council	13/11/2014
3	Amended elections clauses to allow members to elect Council members rather than Fellows	28/09/2017
4	Amendment to appoint a member of the Continuing Professional Development Committee (3.4.13)	01/03/2019