



The Royal Australasian  
College of Physicians

## **Terms of Reference**

# **Training Committee – Sexual Health Medicine**

**TERMS OF REFERENCE FOR THE ESTABLISHMENT AND MAINTENANCE OF A  
COMMITTEE OF THE AUSTRALASIAN CHAPTER OF SEXUAL HEALTH MEDICINE  
COMMITTEE TO BE KNOWN AS THE TRAINING COMMITTEE – SEXUAL HEALTH  
MEDICINE**



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## 1. INTRODUCTION AND PURPOSE

**1.1. The Australasian Chapter of Sexual Health Medicine (AChSHM) Committee pursuant to its By-laws has established the Training Committee – Sexual Health Medicine.**

**1.2. The Training Committee – Sexual Health Medicine has been established to:**

- 1.2.1. monitor and assess individual trainee progress in Sexual Health Medicine;
- 1.2.2. confirm completion of training requirements to progress to Fellowship;
- 1.2.3. monitor training of, and provide support to, supervisors in Sexual Health Medicine;
- 1.2.4. accredit Training sites or programs in Sexual Health Medicine;
- 1.2.5. assess recognition of prior learning;
- 1.2.6. monitor and review training program requirements, assessment and curricula in Sexual Health in consultation with the relevant Specialty Society(ies) and other stakeholders and recommend changes to the College Education Committee in consultation with the Chapter Committee and other stakeholders;
- 1.2.7. advise on assessment and resource content;
- 1.2.8. advise on matters relating to Overseas Trained Physicians, as requested;
- 1.2.9. provide advice on speciality specific CPD and other educational resources for members, as appropriate;
- 1.2.10. modify training requirements for individual trainees, as appropriate, and in accordance with College policies and procedures, and;
- 1.2.11. assess and provide advice on specialist recognition in Sexual Health for Fellows who have not completed the Training Program.

**1.3. The Committee must not:**

- 1.3.1. enter into contractual relationships;
- 1.3.2. represent or imply in any way that the Faculty is a body independent of the College;
- 1.3.3. form policy independent of the College Education Committee.

**1.4. Composition of the Committee**

The Committee shall comprise up to seven (7) members selected by expressions of interest. Committee members should be Chapter members, unless otherwise approved. The members shall include:

- 1.4.1. a Chair, nominated by the Committee and appointed by the Chapter Committee;
- 1.4.2. an elected Deputy Chair;
- 1.4.3. at least one member belonging to the relevant Specialty Society(ies)



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- 1.4.4. a member who is allocated responsibility for New Zealand interests;
- 1.4.5. a member who is allocated responsibility for Chapter interests;
- 1.4.6. a trainee in Sexual Health Medicine, or an alternate approved by the Committee.

Members may have multiple responsibilities.

### 1.5. Meetings

The Committee shall meet twice a year face to face with up to three teleconference meetings if required. Additional meetings require approval from the Chapter Committee Chair and the Director of Education.

## 2. TERM OF OFFICE

- 2.1. Members of the Committee shall be appointed in accordance with the process for the appointment of members to College Bodies as set out in the Governance of College Bodies By-law or any by-law or document that replaces or complements that By-law from time to time.
- 2.2. The term of membership for nominated positions to the committee shall be two years and members are eligible for, but not entitled to, re-appointment for a further two year term up to a maximum of three (3) two year terms of continuous appointment.

## 3. REPORTING

- 3.1. The Committee is a Committee of the **Australasian Chapter of Sexual Health Medicine Committee** but also has responsibility to **Adult Medicine Division Education Committee** and must report to those Committees as required from time to time.
- 3.2. The Committee may make exception reports to the Division Education Committees, the Australasian Chapter of Sexual Health Medicine Committee and the College Education Committee to address emergent or risk management issues as required.
- 3.3. All Reviews, pursuant to the College's Reconsideration, Review and Appeal By-Law, are heard by the Adult Medicine Division Education Committee.
- 3.4. The Committee will provide summary reports to the relevant Specialty Society(ies) from time to time in the specified format.

## 4. DEFINITIONS

- "Board" means the Board of Directors of the College.
- "College" means the Royal Australasian College of Physicians (ACN 000 039 047), an incorporated body limited by guarantee and includes the Divisions, Faculties and Chapters of the College.
- "Constitution" means the Constitution of the College as amended from time to time.



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- “Fellow” has the same meaning as defined in the College’s Constitution, including Honorary Fellows.
- “Specialty Society” Specialty Societies are professional bodies for consultant physicians, which may include other medical practitioners, healthcare workers, researchers and other professional groups engaged in that specialty. Their objectives may include continuing professional development and support of members, involvement in education and research, mentoring of Trainees in their specialty, development and implementation of practice guidelines, and policy and advocacy for healthcare.
- “Trainee” means a person who is undertaking a program of Training approved by the College in order to gain Fellowship or a Diploma.
- “Co-opted member” from time to time a College Body may require the contribution of person who has particular expertise to assist the College Body in its deliberations. To achieve this, College Bodies are able to co-opt members for a specified time or for a specified task.

Approved by **Australasian Chapter of Sexual Health Medicine Committee** on **20 May 2015**.

<b>By-Law History as from 20 May 2015</b>		
<b>Commencement of By-Law</b>		
This By-Law was approved by <b>Australasian Chapter of Sexual Health Medicine Committee</b> on <b>20 May 2015</b> and commenced on that date.		
<b>Subsequent amendments to By-Law</b>		
<b>Item</b>	<b>Amendment</b>	<b>Commenced</b>