About the 2017–18 handbook

This handbook outlines the complete program requirements for the RACP Physician Readiness for Expert Practice (PREP) Advanced Training in Gastroenterology Program. Satisfactory completion of these requirements is necessary for admission to Fellowship of the College or completion of post-Fellowship training.

The 2017–18 handbook applies to all Australian and New Zealand based trainees registered in a PREP program in 2017 and/or 2018, regardless of the year in which they commenced PREP Advanced Training. A trainee is considered to be in a PREP Advanced Training Program if they first enrolled in that program from 2011 onwards. Where not specified as being particular to either Australia or New Zealand, information applies to trainees and supervisors in both countries.

2017–18 Program requirement updates

Overseeing committees evaluate training requirements every two years (previously annually) to ensure that they are in line with educational best practice. Requirements are published and communicated accordingly. Changes to the training program that may substantially impact a trainee’s plan for training will be implemented following an extended period of notice. It is the trainee’s responsibility to ensure that they are following the correct handbook.

<table>
<thead>
<tr>
<th>Changes to program requirements for 2017–18</th>
<th>Rationale for changes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Professional Qualities Reflection</strong> is now mandatory.</td>
<td>To increase opportunities for trainees to reflect on learning about professional areas of practice.</td>
</tr>
<tr>
<td>New <strong>Research Project</strong> requirement for trainees commencing training in 2017 onwards.</td>
<td>To align with College-wide implementation of research projects to enable trainees to gain research skills and experience.</td>
</tr>
<tr>
<td>Final Supervisor’s Report renamed ‘<strong>Supervisor’s Report</strong>; additional Supervisor’s Report replaces Mid-Year Progress Report for 12-month positions.</td>
<td>To ensure trainees and committees are better informed about trainee progress throughout the year.</td>
</tr>
</tbody>
</table>
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2017–18 PREP Advanced Training in Gastroenterology Program Requirements Handbook  3
Gastroenterology

Gastroenterology and Hepatology are branches of internal medicine (usually practised together) that are concerned with the prevention, investigation, treatment of and research into illnesses involving the gastrointestinal tract and liver.

Program overview

Advanced Training provides a ‘depth’ of specialty training under supervision to prepare trainees for independent practice as consultants. It builds on the skills developed in preceding training through work-based assessments and learning tools as outlined in this handbook.

<table>
<thead>
<tr>
<th>Program</th>
<th>Advanced Training in Gastroenterology</th>
</tr>
</thead>
</table>
| Overseeing committee(s)                     | Advanced Training Committee in Gastroenterology (Australasia) (ATC)  
                                              | New Zealand Advanced Training Subcommittee in Gastroenterology (New Zealand) (NZ ATS) |
| Entry requirements                           | Completion of RACP Basic Physician Training, including the RACP Written and Clinical Examinations  
                                              | Current Medical registration  
                                              | Appointment to an appropriate Advanced Training position |
| Minimum duration                             | 3 years (full-time equivalent (FTE)) |
| Curricula                                    | Download the Gastroenterology Advanced Training Curriculum (PDF 1MB)  
                                              | Download the Professional Qualities Curriculum (PDF 1MB) |
| Qualification                                | Fellowship of the Royal Australasian College of Physicians (FRACP) |

Quick links

- Apply or re-register
- Program requirements overview
- Important dates
- Advanced Training Portal
- Accredited training sites
- Part-time training
- Membership fees (including training fees)
- Supervision
- Download the Advanced Training supervisor amendment form (.doc 153KB)
- Download the Advanced Training interruption of training form (.doc 1.1MB)

Learning and assessment tool forms

Supervisor's Reports

- Download the Gastroenterology Supervisor's Report (Australia) (.doc 248KB)
- Download the Gastroenterology Supervisor's Report (New Zealand) (.doc 150KB)

Trainee’s Reports (New Zealand only)

- Download the Gastroenterology Trainee Report Cover Sheet (New Zealand) (.doc 103KB)
- Download the Gastroenterology Trainee Report Guidelines (New Zealand) (.doc 62KB)

Contact us

Australia
Phone: +61 2 8247 6279
Email: Gastroenterology@racp.edu.au

New Zealand
Phone: +64 4 472 6713
Email: Gastroenterology@racp.org.nz
Apply for Advanced Training

Eligibility
New trainees can apply for Advanced Training after completing Basic Training, including passing the Divisional Written and Clinical Examinations. They must have current medical registration and appointment to an appropriate Advanced Training position at a suitable training site.

Advanced Training positions
Core training usually needs to be undertaken at accredited training sites that have been accredited by the overseeing committee for Advanced Training in the relevant specialty.
Some specialty groups conduct a coordinated Advanced Trainee Selection and Matching process for appointing trainees to training positions. Details of participating states, regions and specialties are available from June each year.
Please note that the College is not responsible for trainee recruitment and has no role in the recruitment process.

Approval and certification of training
Once trainees have secured a training position, they must prospectively apply for approval as per the Progression through Training Policy.
Approval of training periods will be determined by the overseeing committee. To be approved, a trainee’s individual training program must be consistent with the training requirements and appropriate for the stage in training.
Upon completion of each rotation or calendar year of training, the overseeing committee considers each trainee’s progress according to the program requirements. If all requirements of training have been satisfactorily completed, the overseeing committee will certify the period of training.

How to apply
Both new and current trainees need to apply for Advanced Training each year.

Australian Trainees
Apply online for Advanced Training by the due dates below.
Where online registration is not available please download, complete and submit the application form to apply for Advanced Training in Gastroenterology (.doc 472KB).

New Zealand Trainees
Download, complete and submit the application form to apply for Advanced Training in Gastroenterology (.doc 475KB) by the due dates below.
Trainees must organise the timely submission of all necessary documentation, keep a copy of the application for future reference and pay required fees.

Closing dates for applications in Australia

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>15 February</td>
<td>Closing date for applications for prospective approval of rotations in the current year</td>
</tr>
<tr>
<td>31 August</td>
<td>Closing date for applications for prospective approval of rotations in the second half of the current year</td>
</tr>
</tbody>
</table>

Closing dates for applications in New Zealand

<table>
<thead>
<tr>
<th>Date</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>31 March</td>
<td>Closing date for applications for prospective approval of April to August rotations.</td>
</tr>
<tr>
<td>31 May</td>
<td>Closing date for applications for prospective approval of rotations in the</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td><strong>31 October</strong></td>
<td>Closing date for applications for prospective approval of rotations in the first half or whole of the following year.</td>
</tr>
</tbody>
</table>
College training program resources

This handbook should be used alongside the following resources.

Curricula
RACP curricula outline the learning objectives and associated knowledge, skills, attitudes and behaviours required of graduates of College training programs across program-specific/clinical and non-program/non-clinical attributes.

- Download the Gastroenterology Advanced Training Curriculum (PDF 1MB)
- Download the Professional Qualities Curriculum (PDF 1MB)

Advanced Training Portal
Resources for many of the requirements of this training program can be accessed through the Advanced Training Portal. These include:

- summary of training completed and required
- detailed information on training rotations, including approval and certification decisions
- past examination results
- online teaching and learning and formative assessment tools
- information sheets, workflows, rating forms and interactive video tutorials for online tools

Education policies
Education policies underpin all training requirements. Key education policies include the following:

- Academic Honesty and Plagiarism
- Flexible Training
- Progression through Training
- Recognition of Prior Learning
- Special Consideration for Assessments
- Trainee in Difficulty Support Policy

Variations in training and flexible training options
Variations in training processes cover dual, joint, conjoint and post-fellowship training. Flexible training option information covers part-time training, interruptions to training, withdrawing from training and exceptional circumstances.

Trainee responsibilities
All trainees are adult learners who must understand trainee responsibilities and play a role in teaching and mentoring junior doctors.

The College is committed to supporting trainees who are experiencing difficulty in their training. If trainees or supervisors are experiencing difficulty, they should contact their Education Officer and the Training Support Unit.

Supervisor roles and responsibilities
Supervision in PREP training involves a comprehensive level of educationally-focused support for trainees. The College runs supervisor workshops to help develop required skills for this role.

Accreditation of settings
Core training is usually conducted in training positions at accredited training sites that have been accredited by the overseeing committee.
eLearning@RACP

eLearning@RACP is a central, online space which supports College members in their learning. It contains educational resources developed by the RACP or shared by other postgraduate medical colleges. College members can login and access courses and modules designed and developed in collaboration with Fellows, trainees and education committees, on topics including:

- Communication
- Indigenous Health
- Research
- Supervisor Professional Development
- Telesupervision

These courses and modules are optional and completion is not a program requirement.

Admission to Fellowship

Trainees are eligible to be admitted to Fellowship of the College on the completion of all requirements of training. The College will invite trainees to apply for Fellowship once the overseeing committee has recommended them for admission. The admission process involves completion of an application form, and the payment of a fee.

New Fellows will receive formal notification from the College that they have been admitted to Fellowship. In addition to the award of Fellowship, individuals who complete training are issued a letter confirming the completion of their training. Fellows who complete another training program subsequent to admission to Fellowship receive a letter confirming all of the RACP training programs that they have completed.

All Fellows in Australia, New Zealand and overseas who are in active practice must meet the requirements of a Continuing Professional Development (CPD) program.
Program requirements

Program requirements are the components of a training program that a trainee must complete in order to progress through training. Mandatory program requirements are linked to the certification of training, progression through training and program completion. Program requirements are made up of formative and summative assessments, teaching and learning activities, the type and duration of clinical rotations, course work and other requirements, such as minimum overall duration of training.

Overseeing committees evaluate training requirements every two years (previously annually) to ensure that they are in line with educational best practice. Requirements are published and communicated accordingly. Changes to the training program that may substantially impact a trainee’s plan for training will be implemented following an extended period of notice.

It is the trainee’s responsibility to ensure that they are following the correct handbook and are aware of the current program requirements. They must also ensure that they are familiar with current RACP education policies and processes, such as those for dual trainees.

Program requirements overview - Australia

<table>
<thead>
<tr>
<th>Core training (minimum 24 months)</th>
<th>Non-core training (maximum 12 months)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Content</strong></td>
<td></td>
</tr>
<tr>
<td>• Gastroenterology Advanced Training Curriculum</td>
<td>• Gastroenterology Advanced Training Curriculum</td>
</tr>
<tr>
<td>• Professional Qualities Curriculum</td>
<td>• Professional Qualities Curriculum</td>
</tr>
<tr>
<td><strong>Supervision</strong> per rotation:</td>
<td></td>
</tr>
<tr>
<td>• 2 supervisors with FRACP (required)</td>
<td>• 1 supervisor with FRACP (required)</td>
</tr>
<tr>
<td>• A second supervisor who may or may not have FRACP (recommended)</td>
<td></td>
</tr>
<tr>
<td><strong>Teaching and learning requirements</strong></td>
<td></td>
</tr>
<tr>
<td>Per year:</td>
<td></td>
</tr>
<tr>
<td>• 2 Learning Needs Analysis</td>
<td>• 2 Learning Needs Analysis</td>
</tr>
<tr>
<td>• 1 Professional Qualities Reflection</td>
<td>• 1 Professional Qualities Reflection</td>
</tr>
<tr>
<td><strong>Assessments</strong></td>
<td></td>
</tr>
<tr>
<td>Per rotation:</td>
<td></td>
</tr>
<tr>
<td>• 1 Supervisor’s Report (2 for 12-month rotations)</td>
<td>• 1 Supervisor’s Report (2 for 12-month rotations)</td>
</tr>
<tr>
<td>Per year:</td>
<td></td>
</tr>
<tr>
<td>• 2 Case-based Discussions</td>
<td></td>
</tr>
<tr>
<td>• 1 mini-Clinical Evaluation Exercise</td>
<td></td>
</tr>
<tr>
<td>• 1 Direct Observation of Procedural Skills</td>
<td></td>
</tr>
</tbody>
</table>

By the end of Advanced Training:

36 months of certified training time consisting of:

• 24 months of core training
• 12 months of non-core training
• Developmental and Psychosocial Training (Paediatric & Child Health trainees only)
• 1 Research Project (for trainees commencing training in 2017 onwards)
# Program requirements overview – New Zealand

<table>
<thead>
<tr>
<th>Core training (minimum 24 months)</th>
<th>Non-core training (maximum 12 months)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Content</strong></td>
<td><strong>Content</strong></td>
</tr>
<tr>
<td>• Gastroenterology Advanced Training Curriculum</td>
<td>• Gastroenterology Advanced Training Curriculum</td>
</tr>
<tr>
<td>• Professional Qualities Curriculum</td>
<td>• Professional Qualities Curriculum</td>
</tr>
</tbody>
</table>

**Supervision**

- **Per rotation:**
  - 1 supervisor with FRACP actively practising in Gastroenterology (required)
  - A second supervisor with FRACP or equivalent (required)

- **Per rotation:**
  - 1 supervisor with FRACP (required)
  - A second supervisor who may or may not have FRACP (recommended)

**Teaching and learning requirements**

- **Per year:**
  - 2 Learning Needs Analysis
  - 1 Professional Qualities Reflection

- **Per year:**
  - 2 Learning Needs Analysis
  - 1 Professional Qualities Reflection

**Assessment**

- **Per rotation:**
  - 1 Supervisor’s Report (2 for 12-month rotations)
  - 1 Trainee’s Report
  - 1 mini-Clinical Evaluation Exercise

- **Per rotation:**
  - 1 Supervisor’s Report (2 for 12-month rotations)
  - 1 Trainee’s Report

- **Per year:**
  - 2 Case-based Discussions
  - 2 Direct Observations of Procedural Skills

**By the end of Advanced Training:**

36 months of certified training time consisting of:

- 24 months of core training
- 12 months of non-core training
- Developmental and Psychosocial Training (Paediatric & Child Health trainees only)
- 1 Research Project (for trainees commencing training in 2017 onwards)
## Time-based requirements - Training time and rotations

<table>
<thead>
<tr>
<th><strong>Purpose</strong></th>
<th>To ensure adequate time for trainees to gain necessary learning experiences across a range of relevant rotations.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total training time</strong></td>
<td>3 years (36 months (FTE))</td>
</tr>
<tr>
<td><strong>Training rotations</strong></td>
<td></td>
</tr>
<tr>
<td>• 24 months core training</td>
<td></td>
</tr>
<tr>
<td>• 12 months non-core training</td>
<td></td>
</tr>
</tbody>
</table>

It is expected that trainees will decide to undertake either a clinical stream of training with three clinical years, or an academic stream with two clinical years of training and one non-core year as part of a PhD or MD. Deciding on which stream a trainee intends to pursue is an important decision, as those undertaking only two clinical years will need to ensure that they have a well-developed plan as to how they will cover the curriculum over the two-year period.

### Core training

A minimum of 24 months (FTE) must be spent in accredited clinical training positions.

### Non-core training

In Australia, a maximum of 12 months of non-core training may be undertaken in clinical training in related disciplines or Gastroenterology research.

In New Zealand, the overseeing committee will prospectively approve, on a case-by-case basis, only those rotations that are closely related to Gastroenterology as non-core training for up to a maximum of 12 months.

Non-core training cannot precede core training except where trainees are undertaking dual training or a higher degree during their non-core training. In those cases, training will be approved and certification deferred until it is clear that the trainee will complete the curriculum requirements during the two core years.

### Training time in Australia/New Zealand

At least 24 months of Advanced Training in Gastroenterology must be undertaken in Australia and/or New Zealand. This is to ensure that trainees receive adequate exposure to local practices and health services.

### Other requirements

- It is strongly recommended that all trainees complete their Advanced Training at more than one training site.
- Within the three-year clinical stream training program, trainees who started Advanced Training in Gastroenterology from 2013 onwards must spend at least six months at a site other than the primary training hospital. It is preferred that trainees in this stream undertake no more than 24 months of core training at any one site.
- Over the two years of core training, trainees must gain out-of-hours experience. This should be the equivalent of at least 12 months of one in four weekends on-call.
## Supervision requirements

### Purpose
To provide trainees with appropriate support and guidance to complete the training program.

### Core training

**Australia**
- 2 supervisors with FRACP (required)

**New Zealand**
- 1 supervisor with FRACP actively practising in Gastroenterology (required)
- A second supervisor with FRACP or equivalent (required)

### Non-core training
- 1 supervisor with FRACP (required)
- A second supervisor who may or may not have FRACP (recommended)

### More information
- [Supervision](#)
- Download the Advanced Training supervisor amendment form (.doc 153KB)
Work-based learning and assessment tools

PREP teaching and learning activities are designed to support reflective practice and self-directed learning. A variety of teaching and learning activities and assessments are used throughout PREP training. These activities cater to a range of learning needs, styles and situations that may arise in workplace training, and aim to facilitate learning and enhance the attainment of desired learning outcomes.

Trainees are required to complete all teaching and learning activities, including formative and summative assessments, throughout training.

Formative assessments focus on assessment for learning through feedback and guidance. The College’s formative assessments aid the trainee and supervisor through a formal feedback discussion, prompting areas for discussion highlighted by the trainee’s performance. The College’s formative assessments are based on existing workplace-based assessment methods and best practice in medical education.

Summative assessments focus on judgements about trainee progression, resulting in pass or fail decisions on a trainee’s performance.

<table>
<thead>
<tr>
<th>Case-based Discussion (CbD)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Purpose</strong></td>
</tr>
<tr>
<td><strong>Requirement</strong></td>
</tr>
<tr>
<td><strong>Australia</strong>: Two per core training year due by 31 January of the following year</td>
</tr>
<tr>
<td><strong>New Zealand</strong>: Two per core training year due by 31 October (recommended submission time is later in the rotation)</td>
</tr>
<tr>
<td><strong>More information</strong></td>
</tr>
<tr>
<td>• Enter CbD rating form data into the <a href="#">Advanced Training Portal</a></td>
</tr>
<tr>
<td>• <a href="#">Case-based Discussion information sheet, workflow, rating form and other resources</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Direct Observation of Procedural Skills (DOPS)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Purpose</strong></td>
</tr>
<tr>
<td><strong>Requirement</strong></td>
</tr>
<tr>
<td><strong>Australia</strong>: One per core training year due by 31 January of the following year</td>
</tr>
<tr>
<td><strong>New Zealand</strong>: Two per core training year due by 31 October</td>
</tr>
<tr>
<td><strong>Acceptable procedures</strong></td>
</tr>
<tr>
<td>• Colonoscopy</td>
</tr>
<tr>
<td>• Endoscopy</td>
</tr>
<tr>
<td><strong>More information</strong></td>
</tr>
<tr>
<td>• Enter DOPS rating form data into the <a href="#">Advanced Training Portal</a></td>
</tr>
<tr>
<td>• <a href="#">DOPS Information sheet, rating form, workflow and procedure lists</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Learning Needs Analysis (LNA)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Purpose</strong></td>
</tr>
</tbody>
</table>
### Learning Needs Analysis (LNA)

**Requirement**
- **Australia**: Two per year (core and non-core) due by 31 January of the following year
- **New Zealand**: Two per year (core and non-core) or one per rotation if there are more than two rotations per year due by the end of each training rotation (recommended submission time is early in the rotation)

**More information**
- Complete and submit the LNA via the [Advanced Training Portal](#)
- [Learning Needs Analysis information sheet, workflow and other resources](#)

### Mini-Clinical Evaluation Exercise (mini-CEX)

**Purpose**
For the trainee to receive timely, structured feedback on their performance in real clinical situations. This is a formative assessment.

**Requirement**
- **Australia**: One per core training year due by 31 January of the following year
- **New Zealand**: One per core training rotation due by the end of each training rotation (recommended submission time is earlier in the rotation)

**More information**
- Complete and submit the mini-CEX via the [Advanced Training Portal](#)
- [Mini-Clinical Evaluation Exercise information sheet, workflow, rating form and other resources](#)

### Professional Qualities Reflection (PQR)

**Purpose**
To help trainees to articulate and formalise ideas and insights about their professional development through the process of reflection.

**Requirement**
- **Australia**: One per training year (core and non-core) due by 31 January of the following year
- **New Zealand**: One per training rotation due by the end of the training rotation

**More information**
- Complete and submit the PQR via the [Advanced Training Portal](#)
- [Professional Qualities Reflection information sheet and workflow](#)

### Research Project (for trainees commencing training in 2017 onwards)

**Purpose**
To enable trainees to gain experience in research methods; in interpretation of research literature; in participation in research at some stage of their career; and to develop quality improvement skills. Submission of a research project provides evidence of the skills of considering and defining research problems; the systematic acquisition, analysis, synthesis and interpretation of data; and effective written communication.

**Requirement**
- **For trainees commencing training in 2017 onwards**: One over the course of training due by the annual submission date in any year before the end
Research Project (for trainees commencing training in 2017 onwards)

of Advanced Training.

**Australia:** Due by 15 September

**New Zealand:** Due by 31 October

The research project must be marked as satisfactory prior to admission to Fellowship. It is recommended that trainees submit their research project by the annual submission date in their penultimate year of training to allow time for marking and resubmission of research projects initially marked ‘Resubmit’.

**For trainees who commenced training before 2017:**

Not required

More information
- More information on Research Projects
- Research Projects eLearning@RACP module
- Education policies

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Supervisor’s Reports

**Purpose**

To evaluate and provide feedback on the trainee’s progress, which informs the certification of training decision. This is a summative assessment.

**Requirement**

One Supervisor’s Report is due per rotation, two per rotation for 12 month rotations (core and non-core)

**Australia**

For Advanced Trainees in 12-month positions:

- One Supervisor’s Report is to be submitted by 15 July for the first six months of the calendar year.
- One Supervisor’s Report is to be submitted by 31 January of the following year covering the final six months of the calendar year.

For Advanced Trainees in positions of six months or less with separate supervisors, or at separate sites:

- One Supervisor’s Report should be completed for each rotation and submitted to the College by 15 July (for first half of the year) and 31 January the following year (for the second half of the year).

Advanced Trainees approaching the end of their training should submit a report that covers the whole second half of the year by 15 October.

**New Zealand**

For Advanced Trainees in 12-month positions:

- One Supervisor’s Report is to be submitted by 31 May for the first six months of the rotation.
- One Supervisor’s Report is to be submitted by 31 October covering the full 12 months.

For Advanced Trainees in three, four, or six-month positions:

- One Supervisor’s Report must be completed for each rotation and submitted by 31 May (for rotations in the first half of the year) and 31 October (for rotations in the second half of the year).

The Supervisor’s Report must be completed by supervisors who have directly supervised the trainee. If the supervisor has not directly supervised the trainee throughout the whole rotation, the supervisor should obtain individual reports from those who have directly supervised the
### Supervisor’s Reports

Trainee and provide a composite report.
Supervisors should discuss the report with the trainee prior to both parties signing the report, and trainees should be provided with a copy of each report.

It is the trainee’s responsibility to ensure that all supervisors receive a copy of the Supervisor’s Report. Failure to do this may result in delays or non-certification of a period of training.

Progression to the next year of training is dependent upon the College receiving satisfactory Supervisor’s Report(s) covering the full year/period of training completed.

Trainees must provide copies of previous Supervisor’s Report(s) to the next year’s/rotation’s supervisor. The College may provide subsequent supervisors with copies of past reports (and any other documents deemed relevant to the trainee’s training).

**More information**
- [More information on Supervisor’s Reports](#)
- [Learning and assessment tool forms](#)
- [Progression Through Training Policy](#)

### Trainee’s Report

**Purpose**

To provide feedback to the College for use in future training program evaluations and to encourage trainees to reflect on their training rotations to embed reflection and review into their practice.

**Requirement**

- **Australia:** Not required
- **New Zealand:** One per rotation (core and non-core) submitted with the Final Supervisor’s Report at the end of each rotation and due by 31 May/31 October

**More information**
- [More information on Trainee’s Reports](#)
- [Learning and assessment tool forms](#)

### Other requirements

#### Developmental and Psychosocial Training

**Purpose**

To assist trainees to develop a sophisticated understanding of child development, encompassing physical, cognitive, emotional, behavioural and social areas, which should be gained from the perspective of the child within the family and in the context of the community.

**Requirement**

This is a requirement for Paediatrics & Child Health trainees only.

- **Australia:** Once over entire training period (Basic Training and Advanced Training) for six months due by the end of Advanced Training
- **New Zealand:** Once over entire training period (Basic Training and Advanced Training) for three months due by the end of Advanced Training

**More information**
- [More information on Developmental and Psychosocial Training](#)
- [Learning and assessment tool forms](#)
### Important dates

#### Australia

<table>
<thead>
<tr>
<th>Month</th>
<th>Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>January–March</strong></td>
<td></td>
</tr>
<tr>
<td>15 February</td>
<td>Applications for Approval of Advanced Training due</td>
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<td></td>
<td>Other activities to be completed this quarter</td>
</tr>
<tr>
<td></td>
<td>Learning Needs Analysis</td>
</tr>
<tr>
<td><strong>April–June</strong></td>
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<td></td>
<td>Activities to be completed this quarter</td>
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<tr>
<td></td>
<td>Learning Needs Analysis self-evaluation</td>
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<tr>
<td></td>
<td>Mini-Clinical Evaluation Exercise</td>
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<td></td>
<td>Case-based Discussion</td>
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<tr>
<td><strong>July–September</strong></td>
<td></td>
</tr>
<tr>
<td>15 July</td>
<td>Supervisor’s Report due for all trainees</td>
</tr>
<tr>
<td>31 August</td>
<td>Applications for Approval of Advanced Training for the second half of the year due</td>
</tr>
<tr>
<td>15 September</td>
<td>Research Project submission date</td>
</tr>
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<td></td>
<td>Other activities to be completed this quarter</td>
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<tr>
<td></td>
<td>Professional Qualities Reflection</td>
</tr>
<tr>
<td><strong>October–December</strong></td>
<td></td>
</tr>
<tr>
<td>15 October</td>
<td>Supervisor’s Report and all PREP tools due for trainees eligible for December Fellowship</td>
</tr>
<tr>
<td></td>
<td>Other activities to be completed this quarter</td>
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<tr>
<td></td>
<td>Learning Needs Analysis self-evaluation</td>
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<td></td>
<td>Case-based Discussion</td>
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<tr>
<td></td>
<td>Direct Observation of Procedural Skills</td>
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<tr>
<td><strong>January</strong></td>
<td></td>
</tr>
<tr>
<td>31 January</td>
<td>Previous year’s (Final) Supervisor’s Report and all PREP tools due for trainees not applying for Fellowship in December</td>
</tr>
<tr>
<td></td>
<td>Training Position Evaluation survey (optional)</td>
</tr>
</tbody>
</table>
## New Zealand

### December–February

**Activities to be completed this quarter**
- Learning Needs Analysis
- Mini-Clinical Evaluation Exercise
- Case-based Discussion

### March–May

31 March
- Applications for Approval of Advanced Training for April–August rotations due

31 May
- Applications for Approval of Advanced Training for the second half of the current year due
- Supervisor’s Report due for all trainees
- Trainee’s Report for the first half of the year due

**Other activities to be completed this quarter**
- Learning Needs Analysis self-evaluation
- Direct Observation of Procedural Skills

### June–August

**Activities to be completed this quarter**
- Learning Needs Analysis
- Case-based Discussion
- Professional Qualities Reflection

### September–November

15 September
- Research Project submission date

31 October
- Supervisor’s Report and all PREP tools due for all trainees
- Trainee’s Report for second half of the year, or the whole year due
- Applications for Approval of Advanced Training for the first half or whole of the following year due

**Other activities to be completed this quarter**
- Learning Needs Analysis self-evaluation
- Mini Clinical Evaluation Exercise
- Direct Observation of Procedural Skills
More information

RACP policies
- Education policies
- Privacy Policy for Personal Information
- Code of Conduct and Working Together Policy

RACP initiatives
Pomegranate Podcasts (Pomcast) is a monthly medical podcast created by physicians, for physicians.
Evolve is a physician-led initiative to ensure the highest quality patient care through the identification and reduction of low-value practices and interventions.

Useful contacts

Contact the College

<table>
<thead>
<tr>
<th>Member Services Contact Centre</th>
<th>Australia</th>
</tr>
</thead>
<tbody>
<tr>
<td>First point of contact for general enquiries.</td>
<td>Email: <a href="mailto:racp@racp.edu.au">racp@racp.edu.au</a></td>
</tr>
<tr>
<td>Phone: 1300 MyRACP 1300 69 7227</td>
<td></td>
</tr>
<tr>
<td>New Zealand</td>
<td></td>
</tr>
<tr>
<td>Email: <a href="mailto:racp@racp.org.nz">racp@racp.org.nz</a></td>
<td></td>
</tr>
<tr>
<td>Phone: 0508 MyRACP 0508 69 7227</td>
<td></td>
</tr>
</tbody>
</table>

Other College contacts

<table>
<thead>
<tr>
<th>Education Officers</th>
<th>Australia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education Officers administer the training program and can respond to training-related enquiries.</td>
<td>Email: <a href="mailto:Gastroenterology@racp.edu.au">Gastroenterology@racp.edu.au</a></td>
</tr>
<tr>
<td>Phone: +61 2 8247 6279</td>
<td></td>
</tr>
<tr>
<td>New Zealand</td>
<td></td>
</tr>
<tr>
<td>Email: <a href="mailto:Gastroenterology@racp.org.nz">Gastroenterology@racp.org.nz</a></td>
<td></td>
</tr>
<tr>
<td>Phone: +64 4 472 6713</td>
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</table>

<table>
<thead>
<tr>
<th>Training Support</th>
<th>Australia</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Training Support Unit supports trainees and supervisors of trainees who are experiencing difficulties in their training.</td>
<td>Email: <a href="mailto:trainingsupport@racp.edu.au">trainingsupport@racp.edu.au</a></td>
</tr>
<tr>
<td>Phone: +61 2 9256 5457</td>
<td></td>
</tr>
<tr>
<td>New Zealand</td>
<td></td>
</tr>
<tr>
<td>Email: <a href="mailto:trainingsupport@racp.org.nz">trainingsupport@racp.org.nz</a></td>
<td></td>
</tr>
<tr>
<td>Phone: +64 4 472 6713</td>
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</tbody>
</table>

| Supervisor Support | Email: supervisor@racp.edu.au |
|-------------------| Phone: +61 2 8076 6300 |

<table>
<thead>
<tr>
<th>College Trainees’ Committee</th>
<th>Email: <a href="mailto:traineescommittee@racp.edu.au">traineescommittee@racp.edu.au</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>The College Trainees’ Committee (CTC) reports to the College Board and represents and advocates on behalf of trainees.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>New Zealand Trainees’ Committee</th>
<th>Email: <a href="mailto:traineescommittee@racp.org.nz">traineescommittee@racp.org.nz</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>The New Zealand Trainees’ Committee</td>
<td></td>
</tr>
</tbody>
</table>
### Other College contacts

represents and advocates on behalf of trainees.

### Other contacts

**Gastroenterology societies**

*Specialty societies* are medical/scientific societies that bring together research and clinical scientists and physicians who are actively involved in a particular area of medical practice, e.g. cardiology, geriatric medicine. The specialty societies are independent organisations that contribute to physician education through their members’ involvement in College education committees and activities.

#### The Gastroenterology Society of Australia (Australia)

The [Gastroenterology Society of Australia](https://www.gsa.org.au) is the peak professional body representing Gastroenterology physicians/paediatricians in Australia.

#### New Zealand Society of Gastroenterology (New Zealand)

The [New Zealand Society of Gastroenterology](https://www.gastro.co.nz) is the peak professional body representing Gastroenterology physicians/paediatricians in New Zealand.