**Advanced Training Research Project Cover Sheet**

This cover sheet is to be used when submitting your Advanced Training Research Project (ATRP) for marking.

If you are applying for an ATRP exemption, this cover sheet is not required. To apply for an exemption, please submit an [ATRP exemption application form](https://www.racp.edu.au/docs/default-source/trainees/advanced-training/exemption-for-atrp-assessment-requirement-application-form.docx?sfvrsn=ccad81a_4) and relevant supporting evidence.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Trainee Name** |  | | | |
| **Member Identification Number (MIN)** |  | | | |
| **Project Title** |  | | | |
| **Specialty**  *Dual trainees, please select the specialty the research project is most relevant to* | Choose specialty | | | |
| **Submission** | Submission 1 | | Re-submission 1 | Re-submission 2 |
| **Project Type** |  | Research in:   * human subjects, populations and communities and laboratory research * epidemiology * education * leadership * medical humanities * areas of study which can be applied to care of patients or populations | | |
|  | Audit | | |
|  | Systematic review | | |
| **Research Project Supervisor** |  | | | |
| **Word count** |  | | | |
| **Turnitin Similarity Report Attached?** |  | | | |
| **Statement of Contribution (for group projects – please describe your input in a few sentences)** |  | | | |

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| --- | --- | --- | --- |
| The College does not tolerate academic dishonesty or plagiarism. Trainees should carefully read the College policy on [Academic Integrity in Training](https://www.racp.edu.au/trainees/education-policies-and-governance/education-policy), as even unintentional plagiarism is a violation of the College’s ethos of professional conduct and is deemed a form of misconduct. | | | |
| Signature of trainee |  | Date |  |
| I acknowledge and understand the College policy on Academic Integrity in Training | | | |
| Patient information within this project conforms with relevant privacy policies. | | | |
| Signature of research project supervisor |  | Date |  |
| I have read and discussed the project with the trainee | | | |
| I confirm the trainee made a significant contribution to the project | | | |

**Submission Process:**

1. Obtain a Similarity Report from Turnitin (see Appendix 1 for instructions)
2. Submit the Similarity Report, an electronic copy of your Advanced Training Research Project and this cover sheet to: [research.project@racp.edu.au](mailto:Research.Project@racp.edu.au)

**Appendix 1: Turnitin submission process for the Advanced Training Research Project**

To submit your Advanced Training Research Project to Turnitin to obtain a Similarity Report, you must first create an account:

1. Visit [www.turnitin.com](http://www.turnitin.com), click the Create Account link on the homepage, which will open the Create a User Profilepage.
2. Click the Student link and fill in the required information in the new user profile form.
3. Once you have created your profile, click the I Agree button to successfully log into Turnitin.

Once you have created your account, you will need to enrol in the“Advanced Training Research Project”

The details to register in the class are below:

|  |  |
| --- | --- |
| Class ID | 26885811 |
| Enrolment Key | RACP |

You will then be able to submit our Advanced Training Research Project and receive a Similarity Report. You are able to do this multiple times, in case you decide to revise your Advanced Training Research Project based on the results of the Similarity Report.

Please note that Turnitin will only generate one Similarity Report per 24-hour period. If you decide to re-submit your Advanced Training Research Project to Turnitin, you may have to wait 24 hours to receive the updated Similarity Report.

Please ensure you include the full Turnitin Report, as opposed to the ‘receipt’ as there is no information contained in a receipt that will assist the reviewers.

Once you have the final Similarity Report, please save it as a PDF and submit it to [research.project@racp.edu.au](mailto:Research.Project@racp.edu.au), along with your cover sheet and Advanced Training Research Project.

The Turnitin [Quick Start Guide](https://help.turnitin.com/feedback-studio/turnitin-website/student/quickstart.htm) will help you understand how Turnitin works and what the Similarity Report compares.

If you have any questions, please contact your Education Officer or email [research.project@racp.edu.au](mailto:research.project@racp.edu.au)