



Case-based Discussion Workflow



Trainee arranges Case-based Discussion (CbD) encounter with assessor

Assessor chooses one or more cases in which trainee has been significantly involved

Trainee agrees on case(s) chosen by assessor

Trainee downloads and prints CbD rating form from Advanced Training Portal and gives it to assessor at CbD encounter

Trainee discusses case with assessor; assessor may prompt trainee for further information

Assessor makes notes and rates trainee performance on CbD rating form

Assessor provides feedback to trainee immediately after CbD encounter

Assessor and trainee both sign CbD rating form

Trainee enters CbD rating form information into CbD online tool via Advanced Training Portal

Trainee submits completed CbD rating form to assessor; automated through the online tool

Supervisor can view the CbD rating form online via Advanced Training Portal



Online through ATP



Trainee



Assessor



Both parties