

Post-Fellowship specialty recognition (PFSR) Assessor guide

This document should be read in conjunction with the RACP’s Post-Fellowship specialty recognition policy and application form and guide.

How long should I spend on an application?

There is no set rule on how long you should spend considering an application. Some applications may be very straight-forward, while others will be complicated.

The College has committed to giving applicants an outcome within 3 months. You should let College staff know as soon as possible if you are not able to assess an application within the timeframe you have agreed to.

How should I assess an application?

You should review the completed application form, referee reports and letter, and all other relevant information provided by the applicant to decide whether their competence, knowledge, skills and experience in the requested specialty is at or above the level expected of a Fellow who has completed the relevant Advanced Training program.

You should refer to the documentation outlined in the table below when assessing applications.

Assessing an application – quick guide to relevant documents

The documents below can be found on the [Education Policy](#) webpage.

<p>PFSR Policy Underpins the PSFR process.</p>	<p>You should read the full policy, which is less than 3 pages and includes important information on assessment of applications.</p>
<p>PFSR application form and applicant guide Useful for assessors as well as applicants.</p>	<p>Refer to the following key parts:</p> <ul style="list-style-type: none"> • Table of process and outcomes you can recommend • Application attachments section of the form lists the type of evidence you should be checking for as an assessor • Information on further requirements you can require applicants to complete
<p>RACP curricula</p> <ul style="list-style-type: none"> • Relevant Advanced Training Division, Chapter or Faculty specialty curriculum • Professional Qualities Curriculum 	<p>Refer to the <i>Expected outcomes at the completion of training</i> section of the relevant specialty training curriculum. It sets out expectations for new Fellows that must also be met by applicants under the PFSR process.</p>

If you have any queries or concerns about the process of assessing an application, please contact the Education Officer for your committee.