

Purpose and scope

- This policy outlines the flexible training options available for RACP trainees (including Fellows in training) enrolled in Division, Faculty and Chapter training programs.
- The policy details provisions for part-time training and interruptions to training.

Meeting the standards of training

- The overall length of certified training must be equivalent to the training requirements of full-time continuous training.
- Trainees must meet all of the objectives in the training curriculum and obtain the same breadth of experience and pro rata amount of allocated time for teaching and learning activities, supervision, study, special interest session, on-call commitments and various specialty rotations.

Part-time training

- Part-time training refers to training completed at a minimum of 0.4 full-time equivalent (FTE).
- Part-time training duties should be pro-rata to full time training duties provided that all education requirements will be met.
- Trainees training part-time are required to complete the same number of annual formative and summative assessment.

Interruption between programs

- A trainee who has completed Basic Training (Divisions) must commence Advanced Training (Divisions) within five years of the completion of Basic Training.
- If the interruption between Basic and Advanced Training is longer than five years, the trainee will no longer be eligible to enter a Divisional Advanced Training program.
- No more than two consecutive years may be spent away from clinical work during the interruption between Basic Training and Advanced Training to ensure currency of knowledge and skills.

Applications for flexible training arrangements

- Approval of flexible training arrangements must be sought prospectively in writing from the relevant training committee with the applicable fee.
- Trainees may apply for flexible training as many times as they wish and for as long as they wish at any stage of training; however all training requirements must be completed within the parameters of the time limit to complete training as set out in the Progression through training policy.

Interruption during a training program

- Interrupted training is any absence (full-time) from an approved training position in excess of the leave allowed from training.
- Trainees may interrupt their training for a continuous period of up to 12 months without being required to complete additional training requirements.
- For training interrupted for more than 12 continuous months, additional formative assessment will be determined by the relevant training committee.
- A maximum period 24 months of full-time parental leave across each training program (Basic, Advanced, Faculty and Chapter) can be excluded from the time limit to complete training.
- Full time parental leave in excess of 24 months may be taken; however it will not be excluded from the time limit to complete training.
- Part-time parental leave is not considered an interruption and will not be excluded from the time limit to complete.