By-law

Australasian Chapter of Palliative Medicine

A BY-LAW PURSUANT TO THE CONSTITUTION OF THE ROYAL AUSTRALASIAN COLLEGE OF PHYSICIANS FOR THE ESTABLISHMENT AND MAINTENANCE OF A CHAPTER OF THE COLLEGE TO BE KNOWN AS AUSTRALASIAN CHAPTER OF PALLIATIVE MEDICINE

Date of Commencement of By-law: 21 February 2013
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1. INTRODUCTION AND PURPOSE

1.1 The Board of the College, pursuant to the Constitution of the College, has established the Australasian Chapter of Palliative Medicine.

1.2 The Board has established the Australasian Chapter of Palliative Medicine to:

   1.2.1 support the professional careers of Fellows and Trainees of the Chapter;

   1.2.2 work with other relevant appropriate College Bodies and staff in relation to:

      1.2.2.a education, training and assessment of Trainees;

      1.2.2.b education, continuing professional development and quality performance of Fellows;

      1.2.2.c policy and advocacy;

      1.2.2.d the assessment of overseas trained professionals;

      1.2.2.e research; and

      1.2.2.f workforce,

as each relates to Palliative Medicine;

1.2.3 promote and advance the body of knowledge of Palliative Medicine; and

1.2.4 act as an authoritative source of advice within the College in connection with Palliative Medicine.

2. MEMBERSHIP OF THE CHAPTER

A person is a member of the Chapter if they have been admitted as a member by the Board on the recommendation of the Chapter in accordance with the Constitution.

3. CHAPTER COMMITTEE

3.1 Chapter Committee

A Chapter Committee for the Chapter is to be established and it will be the peak decision making body for the Chapter.

3.2 Role of the Chapter Committee

The Chapter Committee may do all things necessary to further the purposes of the Chapter, subject to this By-law, any other applicable College By-Laws including the “Governance of College Bodies By-Law”, the direction of the Board and the Adult Medicine Division Council.
3.3 **Chapter Committee prohibitions**

The Chapter Committee must not:

3.3.1 enter into contractual relationships; and

3.3.2 represent or imply in any way that the Chapter is a body independent of the College.

3.4 **Composition of the Chapter Committee**

The Chapter Committee of the Chapter shall comprise:

3.4.1 the President of the Chapter;

3.4.2 the President-Elect of the Chapter;

3.4.3 the chair of the Training Committee – Palliative Medicine;

3.4.4 the President of the Australian and New Zealand Society of Palliative Medicine (ANZSPM);

3.4.5 up to four Fellows of the Chapter elected by Fellows;

3.4.6 one representative from the Division of Paediatrics and Child Health; and

3.4.7 one Trainee of the Chapter elected by Trainees.

The Chapter Committee may co-opt any additional members in accordance with the “Governance of College Bodies” By-law.

3.5 **Committees of the Chapter Committee**

The Chapter Committee may, subject to Board approval, create such other committees or time-limited or specific purpose working groups as the Chapter Committee may determine from time to time. Terms of Reference shall be developed for any such Committees.

4. **ELECTION AND TERM OF OFFICE**

4.1 Every two years the President-Elect for the Chapter shall be elected by members of the Chapter.

4.2 The President-Elect holds that office for a two year term commencing at the end of the first Annual General Meeting of the College following his/her election.

4.3 The President-Elect automatically becomes the President of the Chapter from the date of the third Annual General Meeting of the College following his/her election.
4.4 The President holds that office for a two year term ending at the conclusion of the fifth Annual General Meeting of the College following his/her election as President-Elect of the College.

4.5 Every two years members of the Chapter Committee shall be elected, including the Trainee representative.

4.6 At least one of the elected Fellows on the Chapter Committee shall be resident in New Zealand.

4.7 No more than two elected General Committee Members shall reside in the same Australian state or territory. An exception to this clause may be approved by the Adult Medicine Division Council if the number of nominations does not permit compliance with this clause.

4.8 The elected members of the Chapter Committee shall take office from the Annual General Meeting following their election and will hold office for two years, for a maximum of three consecutive terms in accordance with the “Governance of College Bodies” By-Law.

5. REPORTING

5.1 The Chapter is a part of the Adult Medicine Division. The Chapter Committee must report to the Adult Medicine Division Council as required by the Adult Medicine Division Council.

5.2 The Chapter Committee may make exception reports to the Adult Medicine Division Council to address emergent or risk management issues as required.

6. DEFINITIONS

“Board” means the Board of Directors of the College.

“College” means the Royal Australasian College of Physicians (ACN 000 039 047), an incorporated body limited by guarantee.

“Constitution” means the Constitution of the College as amended from time to time.

Approved by the Board Executive of the College on 21 February 2013.
### By-Law History as from 21 February 2013

**Commencement of By-Law**

This By-Law was approved by the Board Executive of the College on 21 February 2013 and commenced on that date.

### Subsequent amendments to By-Law

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<tr>
<td>1.</td>
<td>Article 3.4.3 change of name to Training Committee – Palliative Medicine</td>
<td>September 2015</td>
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<td>2.</td>
<td>Article 3.4.5 clarification that Fellows are elected by Fellows</td>
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<td>3.</td>
<td>Article 3.4.7 clarification that the Trainee representative is elected by Trainees</td>
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<td>4.</td>
<td>Article 4.5 clarification that the Trainee representative is elected and removal of reference to election by members</td>
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<td>5.</td>
<td>Article 1.2.2F change of reference from Palliative Care Medicine to Palliative Medicine</td>
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<td>6.</td>
<td>Article 4.8 reference the Governance of College Bodies By-Law to outline that members will hold office for two years for a maximum of three consecutive terms</td>
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