

# A guide to the CPD Recognition and Assessment Framework

## Document notice

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RACP reserves the right to amend, update, or withdraw any part of this document at any time to reflect changes in operational, legal, or regulatory requirements.

From time to time, supplementary documents, policies, or guidelines may be developed to support or clarify the contents of this document. Such materials may be communicated separately and/or made available on the College's website and should be read alongside related CPD Program documents.

CPD participants are encouraged to regularly review this document and any supplementary documents to ensure they remain informed of current requirements and expectations.

Last update: April 2026

## What is the CPD Recognition and Assessment Framework

The CPD Recognition and Assessment Framework (RAF) explains how the RACP assesses and recognises CPD activities within the CPD Program. It helps participants understand how activities are reviewed, categorised, and aligned to CPD requirements.

The framework is designed to support a clearer and more consistent participant experience by providing guidance on recognised activities, CPD categories, and evidence expectations.

## Why this framework matters

The RAF is designed to make CPD easier to understand and navigate. It gives participants clearer information about recognised activities, how they are categorised, how they may support program-level requirements, and what to keep in mind when recording CPD and supporting evidence.

By providing a more consistent approach to recognising and describing activities, the framework helps participants make more informed decisions about their CPD.

## How the framework works

The framework brings together the key standards, assessment steps, and guidance used to recognise CPD activities. It applies to activities developed by the RACP as well as activities submitted by external providers.

At a high level, the framework includes:

### Standards and criteria

Recognised activities are assessed against defined standards and criteria.

These include:

- **Minimum Activity Standards (MAS)**, which set the baseline expectations for quality, relevance, and educational design
- **CPD category definitions**, which support classification of activities across Educational Activities, Reviewing Performance, and Measuring Outcomes
- **CAPE Program-Level Requirements**, which help embed Cultural Safety, Addressing Health Inequities, Professionalism, and Ethical Practice within the CPD Program where relevant

Together, these elements support a consistent and transparent approach to recognition.

### Recognition pathways

Activities may enter the framework through two main pathways:

- **Internal activities** developed by the RACP
- **External activities** submitted by approved providers through a structured recognition process

This supports a broad range of recognised CPD opportunities while maintaining common standards across the program.

### Assessment and determination

Activities are assessed through a structured process to determine whether they meet the required standards and how they should be classified. This includes review against the Minimum Activity Standards, confirmation of the most appropriate CPD category, and consideration of CAPE alignment where relevant.

This helps ensure recognised activities are suitable for the CPD Program and clearly described for participants.

### What this means for participants

For participants, the RAF turns recognition decisions into practical guidance that is easier to use. It helps explain why an activity has been recognised, which CPD category it best aligns to, how it may contribute to CAPE Program-Level Requirements and CPD Categories, and what supporting information or evidence may be useful to keep.

This clearer guidance is intended to make it easier for participants to choose suitable activities, record CPD with confidence, and be better prepared for audit requirements.

## How recognised activities support your CPD

The RAF helps connect recognised activities to the core requirements of the CPD Program, making it easier to see how different activities may contribute to your learning and professional development.

## CAPE Program-Level Requirements

Some recognised activities may support the mandatory CAPE Program-Level Requirements, including.

- Cultural Safety
- Addressing Health Inequities
- Professionalism
- Ethical Practice

## CPD Categories

Recognised activities may also support one or more of the main CPD Categories.

- Educational Activities
- Reviewing Performance
- Measuring Outcomes

The framework does not replace participant judgement or individual CPD planning, but it provides clearer structure and guidance to support informed choices across these requirements.

## Ongoing quality assurance

The RAF also supports ongoing monitoring and improvement across the CPD Program. This helps make sure recognised activities continue to meet required standards and remain aligned with participant needs, quality expectations, and regulatory requirements over time.

## Framework diagram

This diagram provides a visual overview of how the CPD Recognition and Assessment Framework brings together standards, recognition pathways, assessment, participant guidance, and quality assurance into one connected system.

It shows how the framework supports a clear and consistent approach to recognised CPD.



## In summary

The CPD Recognition and Assessment Framework provides the structure behind how recognised CPD activities are assessed, categorised, and supported within the RACP CPD Program. For participants, it offers greater clarity about recognised activities, how they align to CPD requirements, and how to approach CPD with more confidence and consistency.

## Contact the CPD Program Team

If you have questions about the CPD Recognition and Assessment Framework or require further clarification, please contact the RACP CPD Program Team.

Australia: [MyCPD@racp.edu.au](mailto:MyCPD@racp.edu.au) | Aotearoa New Zealand: [MyCPD@racp.org.nz](mailto:MyCPD@racp.org.nz)