Application: STP Support Project Funding 2024-2025

General Information

Important Note – Read this information carefully before completing this application form

Key dates

The following key dates apply to this application round:

Application closing date and time	COB 11 March 2024
Notification of outcome	All applicants will be notified of the outcome, as soon as it is available from the Department of Health & Aged Care

Submission of applications

Interested parties must submit their application to the College by email to stp@racp.edu.au, no later than COB 11 March 2024. Applications should address each criteria.

Submissions must be prepared in English and in the format requested below.

Late Submissions

Interested parties are responsible for submitting their application prior to the closing date and time. Any application received by the College later than the stipulated closing date and time will **not** be considered.

Costs of preparation

All costs relating to the preparation and submission of an application are the sole responsibility of the interested party. The College will not pay any interested party, wholly or in part, for its application.

About This Form

Each section of this form must be completed. Supporting documentation is welcome but not a requirement.

Support Projects will **not include**:

- Co-funded projects with other Commonwealth grants, unless prior agreement in writing has been given.
- Direct payments to supervisors of trainees within the network;
- Expenses associated with the direct accreditation of training sites.
- IT infrastructure acquisitions and developments,
- Trainee and supervisor workshops and seminars except in the situation where STP trainees/supervisors are targeted to attend through direct support for example travel and accommodation expenses.
- Whole of college activities aimed at cultural and/or behavioural change, excluding projects focussed on Aboriginal and Torres Strait Islander health issues.
- Support Project funds cannot be used for trainee or fellow salaries.

Specialist Training Program (STP)
Application for Support Project Funding 2024-25

Proposed Project Title:		
Name and contact details	**Name:**	
	Position:	
	Organisation:	
	Phone number:	
	Mobile Number	
	Email:	
Name and contact details of a secondary contact	**Name**	
	Position	
	Organisation	
	Phone Number	
	Mobile Number	
	Email	
Do you have any connections to existing STP positions or networks?		
If Yes, to the above questions, please provide the STP Post number(s)		

Summary of proposed project (max 100 words)
Timeframe

Please describe how the funding will be used to address the following essential criteria:

Must include information on:

Aims/objectives of the project

- *include how the project will benefit trainees in STP posts (details on benefits for all speciality trainees more broadly can be included, but proposals must address trainees in STP posts as the priority)*

Outcomes the project will deliver

- *please list key deliverables*

How the project will address identified government priorities

- *e.g., rural, private, Aboriginal and Torres Strait Islander trainees (include any problem/s the project will address)*

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1. **Provides support for Trainees in STP posts**

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2. **Provides support to trainees in rural STP positions**

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3. **Provides support to trainees in private STP positions**

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4. **Provides support to Aboriginal and Torres Strait Islander Trainees**

5. **Provides cultural safety training in Indigenous healthcare settings**

6. **Clarify how this project will produce a sustainable product (for example, how will any future funding required be sourced)**

7. **Demonstrate how your organisation can show it has the capability to deliver the project**

8. **If relevant, provide an outline of stakeholder engagement and/or collaboration with respect to development and implementation. This may include stakeholder support for the project proposal (which can be separate attachments e.g., a support letter).**

9. **Provide a brief outline of governance arrangements for oversight and delivery of the project, i.e., steering committee. Also include detail on any risks associated with the proposal and subsequent risk management strategies to be implemented. (1-2 paragraphs at most)**

Additional information

PROJECT BUDGET

Proposed project budget	
The budget should align with the delivery of key activities and milestones. Please outline your proposed budget for each activity in your project (include as much breakdown of funding allocation as possible)	**ESTIMATED COSTS (ex GST)**
Activity/Milestone 1 •	$
Activity/Milestone 2 •	$
Activity/Milestone 3 •	$
IT costs	$
Staff or Project Manager costs	$
Other Costs	$
Total Cost	**$**

Key Activity/Milestone delivery dates and payments		
Please outline the phases of the project and how much funding you require for each phase. Progress reporting and payments will be scheduled according to milestone delivery.	**PAYMENT REQUIRED (ex GST)**	**DATE PAYMENT REQUIRED**
Execution of Support Project Funding Agreement	**10% of total funding**	**Execution of funding agreement**

Activity/Milestone 1	$	
Activity/Milestone 2	$	
Activity/Milestone 3	$	
Other costs	$	