

**THE ROYAL AUSTRALASIAN COLLEGE OF PHYSICIANS ('The College')**  
**TERMS & CONDITIONS**  
**INTERNATIONAL GRANTS**

An International Grant ('International Grant') provides funding from the College for international medical graduates or specialists ('Recipient') to further their knowledge in fields of medical education and research.

Applications for an International Grant can only be made by a Sponsor, which must be for and behalf of a Recipient.

By submitting an application for an International Grant, all Sponsors and Recipients agree to be bound by the terms and conditions set out below.

**1. Applications for Sponsorship**

Applications for an International Grant must be made to the College by the Sponsor on behalf of the Recipient:

- (a) in writing or on line using the approved application form (available from the RACP Foundation email [foundation@racp.edu.au](mailto:foundation@racp.edu.au)); and
- (b) addressing each of the eligibility criteria for the International Grant, or why a certain eligibility criterion should not apply.

**2. Assessment and decisions by the College**

2.1 The College assesses and grants the International Grant in its sole discretion.

2.2 The College may, in its sole discretion, reject any application or nomination at any time during the assessment process for any reason, including but not limited to:

- (a) the application is incomplete or misleading;
- (b) the application contains incorrect information; or
- (c) the application does not comply with eligibility criteria.

2.3 All decisions in relation to any aspect of any International Grant or these terms and conditions are made at the sole discretion of the College, and are final and no correspondence will be entered into in relation to any such decision.

2.4 Decisions made by the College in relation to any aspect of any International Grant or these terms and conditions are not subject to reconsideration, review, or appeal.

**3. Amendments and Deferrals**

3.1 Any request to amend the terms or conditions of an International Grant, including any request to defer, must be made by the Sponsor on behalf of the Recipient:

- (a) in writing to the College;
- (b) setting out the reasons for the request; and
- (c) supported by substantive documentation which is acceptable to the College.

- 3.2 Any such request will be considered by the College on a case by case basis and will be determined by the College in its sole discretion.

#### **4. Acceptance and taking up of an International Grant**

- 4.1 To take up any International Grant, the Sponsor must:
- (a) accept the International Grant in writing;
  - (b) agree to comply with these terms and conditions by signing a copy of them and returning them to the College;
  - (c) provide the College with the signed payment form provided by the College;
  - (d) provide the College with evidence of adequate insurance and/or indemnity; and
  - (e) provide the College with evidence of support from one or more of the following:
    - i. An institutional or organisational sponsor in Australia; and/or
    - ii. An Institution or organisation of employment in home country.
- 4.2. Any International Grant must be taken up:
- (a) in the year for which it is awarded;
  - (b) for the purpose specified in the application for the International Grant.
- 4.3 Any change to the project or program of study as set out in the application for the International Grant, including budget variations and other financial support, must be submitted by the Sponsor immediately to the College in accordance with clause 3.
- 4.4 Sponsors must ensure that a Recipient does not receive more than one College award at any one time, but this does not include prizes given for meritorious achievement or performance or excellence.

#### **5. Payment of an International Grant**

- 5.1 Payment processing by the College may take up to four weeks from receipt of bank details.
- 5.2 It is the responsibility of the Recipient and the Sponsor of any International Grant to seek their own advice on tax matters, and no tax advice can or will be provided by the College.
- 5.3 Payment of the International Grant will be made to the Sponsor which must provide a Statement of Expenditure on completion of the award

#### **6. Revocation of Awards or Prizes**

An International Grant will be revoked by the College if the Recipient:

- (a) fails to fulfil the purpose of the International Grant; or
- (b) does not comply with all terms and conditions of the International Grant or with these terms and conditions; or
- (c) fails to meet the eligibility criteria for the International Grant; or
- (d) fails to comply with the College Code of Conduct; or
- (e) is guilty of serious misconduct, including providing inaccurate or misleading information in their application.

If any of the above occurs, the College may in its sole discretion require that the Sponsor repay the amount of the International Grant to the College.

## **7. Acknowledgment**

- 7.1 The Sponsor and the Recipient must ensure that any presentations and/or publications arising as a result of the International Grant specifically acknowledge that the work was carried out during the tenure of the International Grant provided by the RACP, and acknowledge donor contributions.
- 7.2 Following completion of the International Grant, each Recipient and Sponsor must submit a written report to the College within 12 months after the commencement of the International Grant in a manner that is suitable for a general medical audience, which may be uploaded to the College website and may be used in College publications and provided to the donor(s) responsible for the Grant.

## **8. Conflict of Interest**

The College Conflict of Interest Policy applies.

## **9. No Obligation**

The College is under no obligation to offer any Award and may withdraw any Award at any time for any reason in its sole discretion.

## **10. Privacy**

- 10.1 The College Privacy Policy will apply.
- 10.2 The Sponsor and the Recipient agree to the publication on the College website of their name, the Award of which they are a Sponsor or Recipient, and a brief description of the use of funds to which the International Grant relates.

## **11. Governing Law**

These terms and conditions are governed by the Laws of New South Wales and each party irrevocably submits to the jurisdiction of the courts exercising jurisdiction in that State.

Signed:

Dated: