



The Royal Australasian  
College of Physicians

## **Terms of Reference**

# **AFOEM RACP/Stakeholder Health Benefits of Work Executive Group**

**TERMS OF REFERENCE FOR THE ESTABLISHMENT AND MAINTENANCE OF A  
COMMITTEE/WORKING GROUP OF THE COLLEGE TO BE KNOWN AS AFOEM  
RACP/STAKEHOLDER HEALTH BENEFITS OF WORK EXECUTIVE GROUP**

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## 1 INTRODUCTION AND PURPOSE

1.1 To determine the strategic direction for the implementation of the health benefits of work into the industry and health sectors.

1.2 The overall goal of the AFOEM RACP/Stakeholder Health Benefits of Work Executive Group will be:

1.2.1 To provide oversight and strategic direction of HBOW in accordance with RACP policy.

1.2.2 To facilitate the promotion, education and implementation of HBOW

1.2.3 To recruit signatories to the Consensus Statement

1.2.4 To establish and maintain a framework that is mutually beneficial to all stakeholders especially workers, and including insurers, unions, industry and health professionals.

1.2.5 To establish and oversee the Industry Steering Group

1.2.6 To protect the RACP intellectual property of the HBOW initiative and signatories to the Consensus Statement.

1.2.7 To liaise with the Faculty Policy & Advocacy Committee (FPAC) to maintain and update the evidence base of the Health Benefits of Work.

1.3 The **AFOEM RACP/Stakeholder Health Benefits of Work (HBOW) Executive Group** shall comprise:

1.3.1 Chair appointed by the RACP AFOEM

1.3.2 President of AFOEM

1.3.3 Chair of AFOEM Policy & Advocacy Committee

1.3.4 Policy Officer, RACP Policy & Advocacy Unit

1.3.5 Policy Officer, AFOEM Policy & Advocacy

1.3.6 Two stakeholder representatives (co-opted members)

1.3.7 AFOEM Representative on the Collaborative Partnership

1.3.8 AFOEM Immediate Past President

1.4 The **AFOEM Policy & Advocacy Committee**, has established the **AFOEM RACP/Stakeholder Health Benefits of Work Executive Group to operate in accordance with the Terms of Reference (AFOEM RACP/Stakeholder Health Benefits of Work Executive Group *Terms of Reference*)**

1.3 The **AFOEM RACP/Stakeholder Health Benefits of Work Executive Group** will operate in accordance with:-

1.3.1 these Terms of Reference;

1.3.2 the Governance of College Bodies By-Law, as amended from time to time;

1.3.3 the Nomination and Election Process for the Board of the College and its College Bodies By-Law, as amended from time to time;

1.3.4 all other by-laws of the College;

1.3.5 the Constitution;

1.3.6 all policies and procedures of the College; and

1.3.7 all directions of the Board.

## 2 AFOEM RACP/STAKEHOLDER HEALTH BENEFITS OF WORK EXECUTIVE GROUP

2.1 **AFOEM RACP/Stakeholder Health Benefits of Work Executive Group** prohibitions

The Working Party must not:

2.1.1 enter into contractual relationships; or

2.1.2 represent or imply in any way that the Working Party is a body independent of the College.

## 2.1 Composition of the AFOEM RACP/Stakeholder Health Benefits of Work Executive Group

2.2.1 Members of the body

2.2.3 co-opt or retain independent experts or consultants to assist or advise it in the discharge of its responsibilities under these Terms of Reference, as it sees fit, with the approval of the Board.

## 3 REPORTING

The **AFOEM RACP/Stakeholder Health Benefits of Work Executive Group** must report to the **AFOEM Policy & Advocacy Committee** within a month of each meeting of the Executive Group.

## 4 DEFINITIONS

“College” means the Royal Australasian College of Physicians (ACN 000 039 047), an incorporated body limited by guarantee.

“Constitution” means the Constitution of the College as amended from time to time.

“Member” or “Membership” means a Fellow or Trainee Member of the College or the Fellow and Trainee members of the College collectively.

“Stakeholder representative” Means a representative from the HBoW external stakeholders.

Approved by the AFOEM Council of the College on 21 August 2014

<b>Terms of Reference History as from August 2014</b>		
<b>Commencement of Terms of Reference of the AFOEM RACP/Stakeholder Health Benefits of Work Executive Group</b>		
These Terms of Reference were approved by the AFOEM Council of the College on 21 August 2014 and commenced on that date.		
<b>Subsequent amendments to Terms of Reference</b>		
<b>Item</b>	<b>Amendment</b>	<b>Commenced</b>