

### ***Australasian Faculty of Public Health Medicine Position Description***

<b>POSITION TITLE</b>	<b>Trainee Representative - Australasian Faculty of Public Health Medicine Training Program Committee (TPC)</b>
<b>ABOUT THE POSITION</b>	
Purpose of the position	To provide a trainee perspective to the TPC of the Australasian Faculty of Public Health Medicine (AFPHM).
Reporting relationships	The Trainee Representative reports to the TPC in general, while also being expected to report back regularly to the trainee body at large. The TPC is accountable to the AFPHM Council.  The Trainee Representative also reports to the AFPHM Trainees Committee.
Context of position	The Advanced Training program in Public Health Medicine has By-Laws to guide its operation. The role of the TPC is to develop, coordinate, implement, and monitor the educational activities of Advanced Training in Public Health Medicine and manage and implement educational policy and programs for trainees in public health medicine, and for the continuing professional development of Fellows.  The Trainee Representative is a current trainee who can provide a learner's perspective to the TPC. The TPC can meet up to four times a year, two times via videoconference for 2-3 hours and twice face to face in the Sydney RACP office for a full day meeting. In addition, the Trainee Representative sits on the AFPHM Trainees Committee and may also be invited to attend education workshops as necessary.
<b>ABOUT THE PERSON</b>	Knowledge, qualifications/training, experience, personal attributes
Essential attributes	<ul style="list-style-type: none"> <li>• Current Advanced Trainee of the AFPHM</li> <li>• Enthusiasm for representing the Trainees' interests</li> <li>• Interest in medical education</li> <li>• Excellent written and verbal communication skills</li> <li>• Excellent Interpersonal skills</li> </ul>

<b>KEY RESPONSIBILITIES</b>	Tasks/responsibilities
	<ul style="list-style-type: none"> <li>• Provide advice to the TPC on all matters relating to training from a trainee perspective</li> <li>• Provide updates to the AFPHM Trainees Committee from the TPC</li> <li>• Represent the views of the trainee body to the TPC</li> <li>• Facilitate appropriate communication between the TPC and the trainee body</li> <li>• Contribute to the ongoing development of the education program</li> </ul>
<b>Extent of authority</b>	<p>Members of the TPC have access to the staff of the College for provision of professional advice and secretariat support. These staff are line managed by the Senior Executive Officer (SEO) on the basis of agreed work plans and resources.</p>