RACP
Specialists. Together
EDUCATE ADVOCATE INNOVATE

Position Description for the Adult Medicine Division Council
Aboriginal and Torres Strait Islander Representative

Role	Aboriginal and Torres Strait Islander Representative
Reports to	Adult Medicine Division (AMD) Council
Location	Australia or Aotearoa NZ

Purpose of the Role

To advise and provide support to the Adult Medicine Division Council (AMD Council) with its responsibilities as the peak decision-making body for AMD.

To represent the viewpoints and considerations of Aboriginal and Torres Strait Islander peoples, relevant to necessary work undertaken within the AMD and decisions made by the AMD Council.

Key Stakeholders and Relationships

AMD President, AMD Council members, Fellows and Trainees of the AMD, Fellows and Trainees of the Chapters of Addiction Medicine, Palliative Medicine and Sexual Health Medicine, the AMD-affiliated Specialty Societies, and College staff.

Context of the Position

- The AMD has a By-law to guide its operations.
- The AMD Council reports to the RACP Board of Directors.
- The Aboriginal and Torres Strait Islander representative plays a supporting role for Indigenous AMD Fellows and trainees of the College in their continuing professional development, and AMD Council members with their responsibilities for AMD Fellows and trainees.
- The Aboriginal and Torres Strait Islander representative works to provide an active link between Indigenous AMD Fellows of the College and the AMD Council.

Essential Attributes

- Membership of the AMD
- Nominated by the Aboriginal and Torres Strait Islander Health Committee.
- Be fully conversant with the College Constitution, AMD Council By-law, RACP Strategic Plan, and the AMD Council work plan
- Indigenous knowledge, experience and cultural competency
- Attitudes of cooperation and high standards of ethical behaviours
- Strong administrative and organisational skills
- Commitment to quality assurance and continuous development
- Demonstrated high level written and oral communication skills.

Desirable Skills and Experience

- Demonstrated understanding of the medical education environment
- Experience in assessment of overseas trained professionals
- Ability and willingness to challenge and probe assumptions
- High-level understanding of effective decision-making processes.

Key Responsibilities

- Attend AMD Council meetings
- Represent Aboriginal and Torres Strait Islander AMD Fellows of the College, relevant to the work of AMD Council
- Assist the AMD Council to further develop the AMD
- Assist in ensuring that Aboriginal and Torres Strait Islander AMD Fellows of the College and the AMD Council are working productively and harmoniously
- Adhering to the RACP's policies on prevention of discrimination and harassment.

Extent of Authority

Aboriginal and Torres Strait Islander representatives have access to the staff of the College for provision of secretariat support and professional advice. These staff are line-managed by the CEO on the basis of agreed work plans and resources as approved by the RACP Board.