

Position Description for the Aotearoa NZ Australasian Faculty of Rehabilitation Medicine (AFRM) Committee Chair

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| Role | Aotearoa NZ AFRM Committee Chair |
| Reports to | The Aotearoa NZ AFRM Committee reports to the AFRM Council. The Chair of the Aotearoa NZ AFRM Committee reports to the AFRM President and is accountable to the AFRM Council for the operations of the Aotearoa NZ AFRM Committee. |
| Location | Aotearoa NZ |

Purpose of the Role

To provide leadership and guide the work plan of the Aotearoa New Zealand Australasian Faculty of Rehabilitation Medicine Committee (AFRM NZ Committee) in a mutually co-operative and consultative atmosphere, aligned to the strategic direction determined by the Faculty Council.

Key Stakeholders and Relationships

AFRM President, Faculty Council, Aotearoa New Zealand Committee, Aotearoa NZ President, AFRM NZ Committee members, NZ Fellows and trainees of the Faculty and College staff.

Context of the Position

- The Aotearoa NZ AFRM Committee has Terms of Reference to guide its operations.
- The Aotearoa NZ AFRM Committee has been established to:
 - Advance the interests of AFRM in Aotearoa New Zealand.
 - Influence and implement the strategic direction of the Faculty to ensure relevance of AFRM activity in the Aotearoa New Zealand context.
 - Develop the Aotearoa NZ AFRM Committee Work Plan in accordance with the College's strategic plan.
 - Advise the AFRM Council and its Committees of matters that may affect, or impact upon, the interests of the College and its Fellows and trainees in Aotearoa New Zealand.
 - Support the College's Continuing Professional Development programme for Fellows resident in Aotearoa New Zealand.
 - Develop and maintain relationships with relevant health related organisations (including non-government organisations and consumer groups) and regulators in Aotearoa New Zealand to support initiatives that improve health outcomes for all Aotearoa New Zealanders, in particular Māori.
 - Support appropriate initiatives that will assist Fellows and trainees develop their cultural competence.
 - Actively engage with Government, other non-government agencies and consumer groups, and contribute to work on Aotearoa New Zealand specific health-related matters, including workforce.
 - Develop health policy and advocacy specific to the Aotearoa New Zealand context.
 - Actively contribute an Aotearoa New Zealand perspective.

Essential Attributes

- Resident in Aotearoa New Zealand.
- Fellowship of the Australasian Faculty of Rehabilitation Medicine.
- Acknowledges Te Tiriti ō Waitangi and the foundational principles of bicultural partnership, participation and protection it guarantees
- Support appropriate initiatives that will assist Fellows and trainees to develop their cultural competence. This incorporates tikanga Māori values of manaakitanga, whanaungatanga and mōhiotanga
- Be fully conversant with the College's Constitution, Faculty By-laws, AFRM NZ Terms of Reference, College Strategic Plan, and the Faculty and AFRM NZ Work Plans.
- Demonstrated understanding of the medical education environment.
- Demonstrated experience in leadership.

- Experience and demonstrated effectiveness at developing a team and valuing all members.
- Attitudes of cooperation and positivity and high standards of ethical behaviours.
- Commitment to quality assurance and continuous development.
- Demonstrated high level written and oral communication skills.

Key Responsibilities

- Chair Aotearoa NZ AFRM Committee meetings; up to four meetings per year one of which may be kanohi ki te kanohi | face to face.
- Be a member of the Aotearoa New Zealand Committee
- Be a member of the AFRM Council
- Represent the Faculty and the College as required
- Promote the development of rehabilitation medicine in Aotearoa New Zealand
- Align the Aotearoa NZ AFRM Committee Work Plan with the strategic priorities of the Faculty and College
- Ensure the Aotearoa NZ AFRM Committee works within the parameters of their Work Plan / Terms of Reference
- Ensure that the Aotearoa NZ AFRM Committee works collaboratively with other key Aotearoa New Zealand Committees
- Adhere to the RACP's policies such as conflicts of interest, travel, media, and prevention of discrimination and harassment.

Extent of Authority

The Chair of the Aotearoa NZ AFRM Committee has access to College staff for secretarial support and professional advice related to the AFRM NZ Chair role. These staff are managed by the Aotearoa NZ Manager, following work plans and resources approved by the College Chief Executive Officer.