



RACP
Specialists. Together
EDUCATE ADVOCATE INNOVATE

events



RACP Sydney Office
Event Spaces



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events



1 O'Connell Street, Sydney

*“Where heritage
meets contemporary”*

Designed with state-of-the-art technology and located in the prominent Sydney CBD district, level 27, 1 O'Connell Street Sydney boasts impressive views of Sydney Harbour and Circular Quay and is the venue of choice for your next gathering.

All our spaces are fully equipped with audio-visual capabilities, ensuring that you have everything you need at your fingertips for a seamless professional meeting or event.

The contemporary design not only enhances the aesthetic but also pays tribute to our rich heritage with elegantly showcased Indigenous elements that elevate the experience for your attendees.

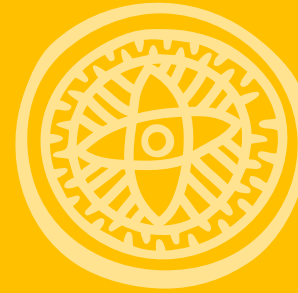








Nura meaning "Place or Country"

Our largest event space that offers a variety of reconfigurable formats. It can also be divided into two smaller meeting spaces, Nura 1 and Nura 2.

With an abundance of natural light and scenic views of downtown Sydney CBD, Nura is the perfect choice for hosting larger meetings, workshops, cocktail functions and more.



Capacity:

Set-up	Nura 1 and 2	Nura 1	Nura 2
Boardroom 	40	21	15
U-shape 	48	24	18
Cabaret 	50	25	25
Theatre 	108	40	40

Inclusions

- Video conferencing facilities
- Reconfigurable furniture.

Optional extras

Catering services upon request



Access via lift



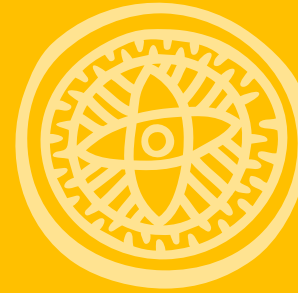
Hearing loop available

Nura



Guwing meaning "Sun"





A versatile space that can be used as either one large room or two smaller spaces. Guwing features impressive AV facilities, catering services and has reconfigurable walls and can be divided into two smaller meeting rooms. The preferred setup for the two separate meeting rooms, Guwing 1 and Guwing 2 is Boardroom style, accommodating 10 attendees each.



Boardroom
10



Capacity:

Set-up	Guwing 1 and 2	Guwing 1	Guwing 2
Boardroom 	N/A	10	10
U-shape 	21	10	10
Cabaret 	25	N/A	N/A
Theatre 	32	16	16

Inclusions

- Video conferencing facilities.
- Reconfigurable furniture.

Optional extras

Catering services upon request.

NB: when this space is split into two rooms, only Guwing Room 2 provides natural light, and has harbour views



Access via lift



Hearing loop available

Guwing



Yura Eora meaning "People"

A warm and inviting meeting room permanently fixed in a boardroom configuration. This room accommodates a maximum of 10 attendees and is best suited for brief meetings.

This room features spectacular views of the Sydney CBD, is equipped with the latest AV technology and catering services can be provided upon request.

Capacity:

Boardroom

10



Inclusions

- Video conferencing facilities.

Optional extras

Catering services upon request.



Access via lift



Hearing loop available

Members' Lounge

The Member's Lounge offers a peaceful escape from the hustle and bustle of the city. With breathtaking scenic views, it's the ideal breakout space.

The Members' Lounge is an open breakout space equipped with a coffee machine. Tea, coffee and cold water is provided for guests.

If your event or meeting is catered, we use this space to deliver a range of catering experiences including morning tea, hot buffet lunches, afternoon tea and cocktail events.



Access
via lift

Midjuburi

meaning "Lillypilly"

The RACP Wellness Room offers you a peaceful space to recharge and relax. It is a quiet room for self-care, breastfeeding or prayer.

This room cannot be reserved, however everyone is welcome to use it when it's available.

Midjuburi is equipped with a fridge, baby changing table and a kitchen sink.



  Access via lift

145 Macquarie Street , Sydney

“The original home to the Royal Australasian College of Physicians”

Situated on the traditional lands of the Gadigal people, 145 Macquarie Street is one of the last remaining grand terrace houses from colonial Sydney. Designed in 1848 by John Bibb and built by Jacob Inde for the infamous John Fairfax, Macquarie Street was amongst the prime residential streets in Sydney.

Today it is the home of The Royal Australasian College of Physicians where portraits of past Presidents grace the walls of the building – it is a space for both members and RACP employees to collaborate.

Behind These Doors is a virtual journey of the College’s Macquarie Street home. **Watch the video** to discover its fascinating treasures and history.

Please note, some of the rooms in this building are not accessible for people who use mobility aids. Please advise if you or your guests have any accessibility requirements when booking.



Edward Ford Room

Named in honour of Professor Sir Edward Ford, a collector of rare books, who served as the library curator for an extended period, the Edward Ford Room boasts a collection of books that were generously gifted to the College following his passing.

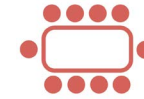
The Edward Ford Room, set in a permanent boardroom configuration, can accommodate a maximum of 14 attendees. This is a well-lit, ground-floor space. It is ideally suited for brief meetings with members or colleagues.



Capacity:

Boardroom

14



Inclusions

- Video conferencing facilities.



Access
via lift

Fellows' Lounge

The Fellows' Lounge, with its historical charm and character, provides members with a unique setting for meetings, work sessions or breakout space.

It is equipped with tea and coffee facilities and is open from 8.30am to 5pm on weekdays.



Council Room

The Council Room is a grand space that features a generously sized oval table, that was gifted by the Royal Australasian College of Surgeons in 1938.

Located on level 1, this room can comfortably accommodate up to 22 attendees when presentation facilities are in use or up to 24 attendees seated without presentation equipment.

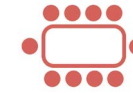
All catering services are provided in the adjoining foyer space



Capacity:

Boardroom

24



U-shape

22



Inclusions

- Video conferencing facilities.

Optional extras

Catering services upon request.



Access
via lift

Blackburn Room

The Blackburn Room is named after Sir Charles Bickerton Blackburn, the first President of the RACP.

This room is fixed in a permanent boardroom setting, seating six attendees. It is ideal for small meetings or brief discussions or can be used as a breakout space for meetings held in the neighbouring Council Room.



Capacity:

Boardroom

6



Inclusions

- Video conferencing facilities

Optional extras

Catering services upon request



Access
via lift

Macquarie Room

The Macquarie Room is the ideal choice for hosting meetings, workshops, presentations, dinners, cocktail functions and can be configured in various settings to meet your needs.

The adjoining roof terrace has breathtaking views over the Royal Botanic Gardens and Sydney Harbour enhancing the ambiance and scenic beauty of your event.



Capacity:

Banquet

32



Boardroom

16



Cabaret

24



U-shape

18



Classroom

20



Theatre

50



Inclusions

- Video conferencing facilities.

Optional extras

Catering services upon request.

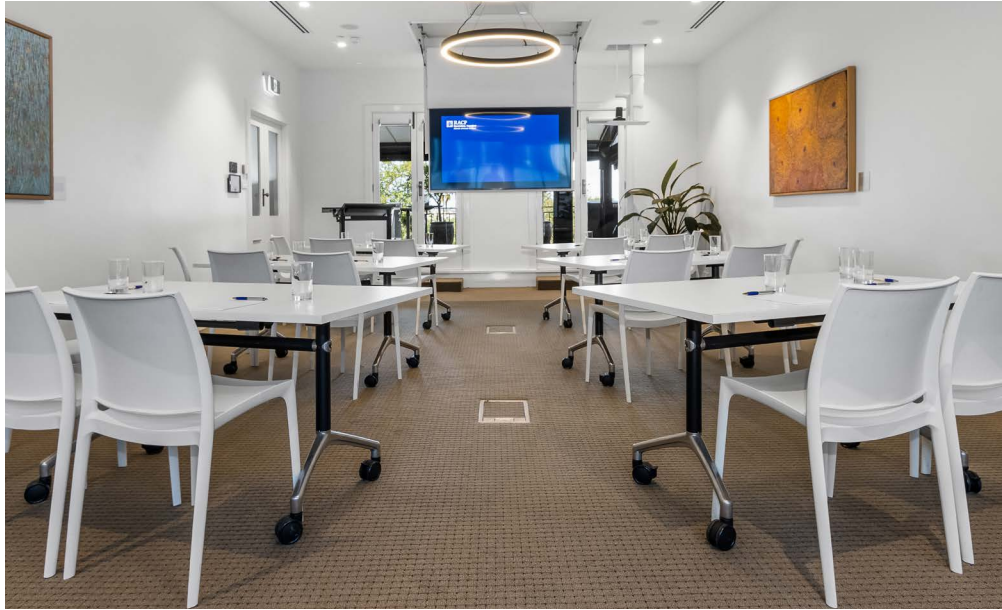


Yes, there is lift access to Macquarie Room.



No lift access to the Terrace.

Macquarie Room



Macquarie Terrace

The Macquarie Terrace is the ideal choice for dinners and cocktail functions.

The roof terrace has breathtaking views over the Royal Botanic Gardens and Sydney Harbour enhancing the ambiance and scenic beauty of your event.

Capacity:

Banquet
32



Cocktail
80



Inclusions

- Video conferencing facilities.

Optional extras

Catering services upon request.



Yes, there is lift access to Macquarie Room.



No lift access to the Terrace.

BOOKING AND AVAILABILITY

Who can book RACP event spaces?

RACP members, specialty societies and associated organisations can book our spaces to hold their member meetings and events. Our spaces are designed to support member meetings and events. Please note that spaces are not available for private functions such as birthdays or weddings.

How do I book an event space at an RACP office?

Please submit your enquiry via the [online form](#).

How far in advance can I make a booking?

We can accept bookings up to 12 months in advance.

Can I book a meeting or event for the weekend?

Yes, subject to availability.

FEES AND SERVICES

Are there any venue hire or service fees?

There is no fee for venue hire, but event services and support may attract additional costs. A local representative can provide further details on any costs involved, depending on your event requirements.

What are the costs and inclusions?

Fees are based on attendee numbers and the duration of your booking. Please refer to the rate card in this brochure.

When and how do I pay for my booking?

Invoices will be issued after your event for any catering and service fees.

What support is provided?

A dedicated representative will coordinate your meeting or event, assisting with room setup, guest arrivals, catering, and technical support.

FOOD AND BEVERAGE

Is catering included in the Event Service Support fee?

No, catering is charged separately at an additional cost. Your local representative can provide tailored catering options to suit your budget.

Can I bring my own food and beverages?

External catering is not permitted on RACP premises, however your local representative can arrange a wide variety of catering options for you.

Can we request alcohol service?

Alcohol may be served at events with prior arrangement - please advise the team to ensure all Responsible Service of Alcohol regulations are followed.

Can dietary requirements be accommodated?

Yes, we can accommodate most dietary requirements. Please discuss your needs when booking so we can provide suitable catering options.

FACILITIES AND EQUIPMENT

What is the room capacity for different setups (theatre, boardroom, workshop)?

For comprehensive capacity charts and room details, please refer to the details in this brochure.

Are video conferencing facilities available?

Yes. All rooms are equipped with Zoom-optimised video conferencing. Your local representative will ensure your meeting is connected seamlessly and provide full technical support as needed.

What audiovisual equipment is included?

Each room offers different audiovisual equipment. Your local representative will recommend the best space to suit your needs.

Is Wi-Fi available for guests?

Yes, complimentary guest Wi-Fi is available.

Is the venue accessible for people with disabilities?

Each RACP venue offers varying levels of accessibility. Please discuss any specific accessibility requirements with your local representative, who can advise on available facilities and support.

RACP Event support service rate card | Sydney

MONDAY – FRIDAY	Full day rate 8am–5pm (9 hours)	Half day rate 8am–12pm or 1pm–5pm (4 hours)	After hours rate 5pm–9pm (4 hours)
1–15 pax (no events support)*^	\$0	\$0	\$1,540
1–15 pax (1 Event Coordinator)^	\$990	\$550	\$1,540
16–30 pax (2 Event Coordinators)	\$1,980	\$1,100	\$1,540
31–60 pax (3 Event Coordinators)	\$2,970	\$1,650	\$2,310
61–100 pax (4 Event Coordinators)	\$3,960	\$2,200	\$3,080
SATURDAY – SUNDAY	Full day rate 8am–5pm (9 hours)	Half day rate 8am–12pm or 1pm–5pm (4 hours)	After hours rate 5pm–9pm (4 hours)
1– 30 pax (2 Event Coordinators)	\$3,168	\$1,760	N/A
31– 60 pax (3 Event Coordinators)	\$4,752	\$2,640	N/A
61– 100 pax (4 Event Coordinators)	\$6,336	\$3,520	N/A

All rates are quoted in Australian Dollars (AUD) and are inclusive of Goods and Services Tax (GST), unless otherwise stated.

Event Service Support fees apply only where a third party requires RACP staff support to deliver an event within RACP office spaces. The fee supports the safe, compliant, and effective operation of events in accordance with applicable building management requirements, work health and safety obligations, security protocols, and emergency management procedures.

The Event Service Support fee includes the support of a dedicated Events Coordinator for the duration of the event. The Event Coordinator will act as the primary on-site contact, providing on-call support before and during the event, facilitating venue access, room setup and pack-down, managing guest arrival and enquiries, coordinating onsite deliveries, supporting audiovisual and hybrid requirements, and overseeing first aid or emergency evacuations if required.

Standard inclusions also comprise of Wi-Fi access, coffee and tea service, stationery (notepads and pens), presentation aids (flip charts and whiteboards), and access to breakout areas for catering. Catering and non-standard room inclusions will incur additional charges and will be quoted on a case-by-case basis. After-hours and weekend events are subject to surcharges as outlined in the rate card.

All bookings are subject to the terms and conditions of the RACP Event Booking Agreement.

* A meeting of less than 15 pax with no requirements or assistance will only incur a fee for Events Support Service if held during the after-hours time period.

^ After hours events during the week require a minimum of two Event Coordinators.