**Training Committee in Palliative Medicine**

 **Case Study Cover Sheet**

*This page must be completed and submitted with the Case Study when emailing to the College for review.*

Please submit the completed cover sheet as a PDF and Case Study as a word document via email to either:

* PalliativeMedTraining@racp.edu.au (for Advanced Trainees)
* PallMedFoundation@racp.edu.au (for Clinical Foundation trainees)

Note:

* Trainees cannot submit the same Case Study for both the Clinical Foundation in Palliative Medicine and Advanced Training in Palliative Medicine.
* Case Studies must be undertaken during palliative medicine training and Recognition of Prior Learning will not be granted towards the Case Study program requirement.

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| **Name of Trainee** |  |
|  |  |
| **Name of Supervisor** |  |
|  |  |
| **Title of Case Study** |  |

***Please ensure that the trainee has proof-read the Case Study and has marked off each of the following items on the checklist prior to submission, in line with the marking criteria:***

[ ]  1. Introduction [ ]  Spelling / grammar check

[ ]  2. Case Presentation [ ]  Vancouver Referencing followed

[ ]  3. Discussion [ ]  Generic drug names written in lower case

[ ]  4. Reflection [ ]  Proprietary drug names written with first letter upper case

[ ]  5. Conclusion [ ]  Medicine doses written in standard units

[ ]  6. Academic writing [ ]  Reference list

[ ]  Word count\* *(please state)*:

*\*Word count is <3500 (this excludes references, tables, figures, and appendices but does include headings)*

The completed Case Study must be discussed with and evaluated by the Supervisor before submission. By signing this cover sheet, both trainee and supervisor confirm that this Case Study complies with the marking criteria score sheet.

**Supervisor comments:**

(please attach further pages if required)

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[ ]  This assessment has been checked and reviewed by the nominated supervisor(s).

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| **Signature of Supervisor**:  |  |      /       /       |

**Trainee Declaration**

*Please tick to indicate that you understand the following statements.*

I declare that:

[ ]  This assessment has been reviewed and checked by my supervisor(s).

[ ]  This assessment is my own original work, except where I have appropriately cited the original source.

[ ]  This assessment complies with the marking criteria.

[ ]  This assessment has not been previously submitted for assessment in this or any other context.

If the assessment has been previously submitted, please note the details below:

**Trainee comments:**

(please attach further pages if required)

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[ ]  This assessment complies with the College’s [*Academic Integrity in Training*](https://www.racp.edu.au/trainees/education-policies-and-governance/education-policy) policy.

For the purposes of assessment, I give the assessor of this assignment permission to:

[ ]  Reproduce this assessment for marking purposes, and;

[ ]  Take steps to authenticate the assessment, including communicating a copy of this assessment to a checking service (which may retain a copy on its database for future plagiarism checking).

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| **Signature of Trainee:**  |  |  **Date of submission**:      /       /       |