Training Committee in Palliative Medicine

Clinical Foundation in Palliative Medicine

Personal Learning Plan

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| This form should also be used if you are enrolled in the program under the previous name, Clinical Diploma in Palliative Medicine. |
| RACP2016_CMYK_withtag_OL**IMPORTANT INFORMATION**  At the commencement of the Foundation training program, the trainee is required to formulate a Personal Learning Plan (PLP) with their supervisor. In this action place, the trainee sets out their proposal for their training program.  The PLP is developed by the trainee in consultation with their Supervisor following a close reading of the Foundation Curriculum and takes into account:   * The trainee’s prior experience; * The trainee’s assessment of their strengths and weaknesses; and * Reflects the trainee’s particular interests.   It must describe how the trainee plans to complete their training to achieve the knowledge, skills and attitudes necessary in Palliative Medicine as set out in the Foundation Curriculum.  The learning proposal is not a large and immutable document, but establishes the foundations of a reflective process of adult learning. It should be discussed extensively with the Supervisor and the PLP sent to the College. |
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| **PLP SUBMISSION**  **Please submit your completed PLP within 1 month FTE of commencing training via email to** [**PallMedFoundation@racp.edu.au**](mailto:PallMedDiploma@racp.edu.au) **and CC in your nominated supervisor.** Please make sure the scan and handwriting is clear. Please do not send faxes. |
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| **PREPARATION FOR PLANNING MEETING**  As preparation is needed, please complete your notes on this before the first meeting with your supervisor. Review the curriculum, and identify previous training experiences, aspects of training to be covered and outline the goals to be achieved during training.   |  |  | | --- | --- | | **Briefly outline your prior training experiences** |  |  |  |  | | --- | --- | | **Discuss your strengths/experiences relevant to this post** |  | |  | |   **Outline and prioritise your proposed objectives for this post:**   |  |  | | --- | --- | | **Palliative medicine skills/knowledge** |  |  |  |  | | --- | --- | | **Palliative care in community/hospice/rural** |  |  |  |  | | --- | --- | | **Generic skills** |  |  |  |  | | --- | --- | | **Investigations/**  **procedures/ interpretations** |  | |  |  |  |  |  | | --- | --- | | **Discuss your other professional development goals**  e.g. teaching, research, projects |  |  |  |  | | --- | --- | | **Discuss your long-term plans**  Provide a review of your CV |  |  |  |  | | --- | --- | | **Ask about relevant College/Chapter/ Specialty Society activities** |  |   **Supervisor comments:** (optional)   |  | | --- | |  |   **TRAINING PROPOSAL**  This table will summarise the action points recorded from planning meetings.  You will need to plan the key focus areas, negotiate objectives and map how and when these can be addressed:   |  |  | | --- | --- | | **Trainee name** |  |  |  |  | | --- | --- | | **Supervisor name** |  |  |  |  | | --- | --- | | **Duration of post** |  |  |  |  |  | | --- | --- | --- | | **LEARNING OBJECTIVES** | **HOW CAN THESE OBJECTIVES BE MET?** | **TIMESCALE** |  |  |  |  |  | | --- | --- | --- | --- | | **Palliative medicine skills/knowledge** |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | | **Generic skills** |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | | **Investigations/ procedures/ interpretations** |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | | **Other professional development goals**  e.g. teaching, research projects |  |  |  |  |  |  |  | | --- | --- | --- | | I agree that the supervisor meeting took place on the following date: | |  | |  | | | | **Trainee signature** |  | |  |  |  | | --- | --- | | **Supervisor signature** |  | |  | | |