

## Learning Plan

The Learning Plan is a work-based learning tool that documents trainees' and Education Supervisors' learning plans for the phase and for each quarter.

This is an example of a Learning plan that has been developed by the Curriculum Review Group for Public Health Medicine and is for guidance purposes only. The fields are subject to change and the final version may be different to what is shown in this example.

## Workflow

Trainee	
1.	Fill out your personal details
2.	Set targets for the learning goals
3.	Reflect and comment on the plan and once completed email this plan to your Supervisor for a discussion
4.	Add comments for your Supervisor to review (optional)
Supervisor	
5.	Review and comment on the Phase Learning Plan and discuss with the Trainee
Trainee	
6.	Review the information entered by the Supervisor and confirm.
7.	Save a copy of the Phase Learning Plan for your records
8.	Send the saved completed Phase Learning Plan to <a href="mailto:curriculum@racp.edu.au">curriculum@racp.edu.au</a>
RACP staff	
9.	Save and upload documentation to Tracc when available.

Please note that this form is for use at settings that have nominated to use electronic assessment forms in place of Tracc for a period of time. If your setting has not elected to use electronic forms, please use Tracc to complete your assessments.

Trainee name and MIN <i>Title, preferred name, surname, MIN</i>		Dr Lee Smith, 765432	
<b>Training information</b>			
<u>Date to Date:</u> 3/4/2026-31/3/2027		Supervisor (s): Dr Jane Bloggs; Dr Tim Peters	
<u>Setting location:</u> Gondwana Public Health Unit			
<b>Learning goals</b>			
<i>The training handbook outlines the learning goals in greater detail (link)</i>	Self assessment. <i>Select the most appropriate response based on your progress at the time of completing this assessment.</i>  I am...	Target for end of phase <i>Select the most appropriate response based on your planned progress by the end of the phase of training.</i>  I will be...	Comment (optional) <i>Provide any commentary to support your planned achievements for these learning goals</i>
1. Professional behaviours	Choose an item	Choose an item	Choose an item
1. Leadership and accountability	Choose an item	Choose an item	Choose an item
2. Supervision and teaching	Choose an item	Choose an item	Choose an item
3. Quality improvement	Choose an item	Choose an item	Choose an item
4. Incident response	Choose an item	Choose an item	Choose an item
5. Population and public health interventions	Choose an item	Choose an item	Choose an item
6. Population health information	Choose an item	Choose an item	Choose an item
7. Communication for population health gain	Choose an item	Choose an item	Choose an item
8. Multicultural population and public health	Choose an item	Choose an item	Choose an item
9. Policy analysis, development and planning	Choose an item	Choose an item	Choose an item
10. Organisational unit management	Choose an item	Choose an item	Choose an item
11. Title TBA – for co-design	Choose an item	Choose an item	Choose an item
1. Scientific Foundations of Public Health Medicine	Choose an item	Choose an item	Choose an item

**Commented [RL1]:** Each box has a drop down menu for the trainee to choose from:  
-able to be present and observe  
-able to act with direct supervision  
-able to act with indirect supervision  
-able to act with supervision at a distance  
-able to provide supervision  
-unable to rate

2. Communicable disease prevention and control	Choose an item	Choose an item	Choose an item
3. Non-communicable disease prevention and control	Choose an item	Choose an item	Choose an item
4. Health and the physical environment	Choose an item	Choose an item	Choose an item
5. Determinants of health	Choose an item	Choose an item	Choose an item
6. TBA – for co-design	Choose an item	Choose an item	Choose an item
<b>Trainee comments</b>			
<i>Reflect on the learning plan and add any comments that you would like to share with your Supervisor. They will have the option to review and comment on your learning plan.</i>			
<b>Supervisor comments</b>			
<i>Reflect on the learning plan and add any comments that you would like to share with the trainee</i>			