**Training Committee in Palliative Medicine**

**Resubmitted Case Study Cover Sheet**

This page must be completed and submitted as a PDF along with the following documentation:

* Your resubmitted Case Study as a word document with tracked changes
* The final version of your resubmitted Case Study as a PDF
* A cover letter as a PDF addressing the reviewer’s feedback, including a table with three columns as per below:

|  |  |  |
| --- | --- | --- |
| Reviewer comments | Response to reviewers/revisions | Page/paragraph details |
|   |   |   |

Please submit the above documentation via email to either:

* PalliativeMedTraining@racp.edu.au (for Advanced Trainees)
* PallMedFoundation@racp.edu.au (for Clinical Foundation trainees)

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| --- | --- |
| Name of Trainee |  |
|  |  |
| Name of Supervisor |  |
|  |  |
| Title of Case Study |  |

***Please ensure that the trainee has proof-read the resubmitted Case Study and has marked off each of the following items on the checklist prior to submission, in line with the marking criteria:***

[ ]  1. Introduction [ ]  Spelling / grammar check

[ ]  2. Case Presentation [ ]  Vancouver Referencing followed

[ ]  3. Discussion [ ]  Generic drug names written in lower case

[ ]  4. Reflection [ ]  Proprietary drug names written with first letter upper case

[ ]  5. Conclusion [ ]  Medicine doses written in standard units

[ ]  6. Academic writing [ ]  Reference list

[ ]  Word count\* *(please state)*:

*\*Word count is <3500 (this excludes references, tables, figures, and appendices but does include headings)*

The trainee and supervisor confirm that this resubmitted Case Study has been amended in response to comments received from the reviewer(s). Where recommended changes have not been made, a separate explanatory note is provided.

**Supervisor comments:**

(please attach further pages if required)

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|  |

[ ]  This assessment has been checked and reviewed by the nominated research supervisor(s).

|  |  |  |
| --- | --- | --- |
| **Signature of Supervisor**:  |  |  **Date:**      /       /       |

**Trainee Declaration**

*Please tick to indicate that you understand the following statements.*

I declare that:

[ ]  This assessment has been reviewed and checked by my supervisor(s).

[ ]  This assessment is my own original work, except where I have appropriately cited the original source.

[ ]  This assessment complies with the marking criteria.

[ ]  This assessment has been amended in response to comments received from the reviewers

[ ]  This assessment has not been previously submitted for assessment in this or any other context.

If the assessment has been previously submitted, please note the details below:

**Trainee comments:**

(please attach further pages if required)

|  |
| --- |
|            |

[ ]  This assessment complies with the College’s [*Academic Integrity in Training*](https://www.racp.edu.au/trainees/education-policies-and-governance/education-policy) policy.

For the purposes of assessment, I give the assessor of this assignment permission to:

[ ]  Reproduce this assessment for marking purposes, and;

[ ]  Take steps to authenticate the assessment, including communicating a copy of this assessment to a checking service (which may retain a copy on its database for future plagiarism checking).

|  |  |  |
| --- | --- | --- |
| **Signature of Trainee:**   |  | **Date of submission:**     /       /       |