AFPHM Oral Presentation Assessor Form

Trainee and assessor details
Trainee’s name: ................................................................ Date of assessment: ___ / ___ / ______
Assessor’s name: ................................................. Assessor’s email: .............................................................
Title of presentation: ......................................................................................................................................
This presentation is for:   ☐ Practice assessment ☐ Summative assessment

Ratings
• Please rate each domain using the criteria on the back of this form.
• Consider first whether the performance in the domain is Unsatisfactory, Satisfactory or Superior.
• Then circle a number within the appropriate category.
• If visual aids or responses to questions do not feature in the observed presentation, please leave these ratings blank.

1. Content
2. Organisation
3. Delivery
4. Language
5. Visual aids
6. Responses to questions

Strengths
Suggestions for development

Additional criteria to be used ONLY if the presentation is for the Gerry Murphy Prize:
7. Quality of project
(sound methods, appropriate analysis, findings justified)
8. Importance of findings
(originality, significance for public health)

Assessor’s signature: .............................................................
Use the criteria below in rating the trainee’s performance on each of the domains

**Assessment criteria**

### Content
- Purpose clear; content appropriate to purpose
- Introduction: background/context/aims clearly described
- Body of talk: key messages soundly based and clearly presented
- Conclusions and implications clear and coherent

### Organisation
- Appropriate to purpose
- Coherent and logical; easy to follow
- Main points clearly structured
- Time management: appropriate time on each section
- Appropriate level of complexity for target audience

### Delivery
- Captures attention of audience: engagement, eye contact
- Clear, audible, fluent, appropriate pace
- Speaks confidently, with interest and enthusiasm
- Uses notes unobtrusively

### Language
- Straightforward, understandable
- Avoids unnecessary jargon
- Appropriate for target audience

### Visual aids
- Appropriate for presentation and message
- Clear, readable, well-designed
- Add to understanding

### Responses to questions
- Understands and responds directly; seeks clarification if needed
- Responses knowledgeable, concise, reasoned
- Language appropriate to target audience

**Summative Assessment**: this Assessor Form should be used to guide the completion of the Oral Presentation Consensus Form in consultation with your co-assessor.

**Feedback about this form**

Assessor satisfaction using this form

<table>
<thead>
<tr>
<th>Low</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
<th>High</th>
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Comments

Data from these assessments will be collated for the purpose of evaluating this instrument as an assessment tool. Individual, identifiable data will not be presented in any published reporting.

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