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Australasian Faculty of
Public Health Medicine

Learning Contract for Prospective Approval of Advanced Training

Important Information

This form is for use by Advanced Trainees and Fellows who intend to undertake training. Trainees must submit one Learning Contract (LC) at least once per 12 months of training. An LC may only cover a maximum of 12 months. Please note that for each new period of training (at least once a year) a new LC must be submitted for prospective approval.

If you intend to interrupt your training, take longer leave or withdraw from training you will need to complete a different application form which is available [here](#).

You are advised to retain a copy of the completed form for your records.

Before you complete this form – Please ensure you have read and familiarised yourself with the relevant [Advanced Training Program Requirements Handbooks](#) and [Education Policies](#).

Calculation of Training Time (FTE)

To ensure you have calculated your training time for this period adequately, please use the following formula:

Total Amount of Months x part time (decimal point) = months FTE

(e.g. 12 months x 0.6 (60% FTE) = 7.2 months FTE)

Submission Dates

Learning Contract must be submitted to the College, 4 weeks after commencement of position.

Notification of Approval

Once your application has been considered by the nominated supervising committee(s), you will be notified of the decision in writing. Whenever possible, this advice will be sent within *six weeks* of the application deadline. The committee will approve the application, decline the application or defer the decision pending provision of further information.

Applications submitted after the published deadlines will attract a late fee. Consideration of applications submitted after the deadline may be delayed. Late applications will not be accepted from one month after the published deadline. If your application is submitted late, you must attach an [Application for Consideration of Exceptional Circumstances](#) outlining the reasons for the delay.

Payment of Training Fees

You will be invoiced for your training **once your training has been approved**. You will be notified once an approval decision has been made and directed to [MyRACP](#), where you will be able to view details of your outstanding fees and past payments.

A schedule of current training fees is available [here](#).

For queries or support regarding your training fees, please contact a Finance Officer by email Accounts.Receivable@racp.edu.au or call (+61) 2 9256 9629 or (+61) 2 9256 9621 to discuss the matter.

Enquiries & Application Submission

Australian Office
Education Services
The Royal Australasian College of Physicians
145 Macquarie Street
SYDNEY NSW
2000 AUSTRALIA

Phone : 02 8247 6286

Email: PublicHealth@racp.edu.au

Faxed applications will not be accepted by the Australian office

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The Annual Learning Contract

This application may cover a single term/rotation or more than one term/rotation occurring in the year.

1. PERSONAL DETAILS

| | | |
|-----------------|-----------------------|-----------------------|
| Name of Trainee | <input type="text"/> | <input type="text"/> |
| | SURNAME / FAMILY NAME | GIVEN / FIRST NAME(S) |
| Contact E-mail | <input type="text"/> | |

NB: The College will use email as the primary method to communicate with you throughout your Advanced Training. Please ensure that you can receive e-mail from PublicHealth@racp.edu by adding this address to your address book and/or safe senders list.

Any updates to contact details should be made through <https://my.racp.edu.au/>.

Member ID No (MIN) *If you don't know your MIN, leave it blank.*

2. DETAILS OF TRAINING

Period of Training
(max time period covered is 12 months)

1/02/2021 To 6/02/2022

Year of Advanced Training

3

Duration of Position

Full Time

Full Time Equivalent (FTE)

1

NB: *To ensure you have calculated your training time for this period adequately, please use the following formula: Total Amount of Months x part time (decimal point) = FTE*

Number of units expected to obtain from this placement
(max 1 unit per month - e.g. 12 x 0.6 (60% FTE) = 7.2 FTE)

1.0 x 12 months = 12 units

Is the position currently accredited for AFPHM training?

Accredited

Professional role title
(e.g. Public Health Officer, Lecturer,
Project Officer)

Public Health Medicine Registrar

Name of Organisation, Division or Unit

Public Health Unit, Centre for Population Health, [REDACTED]

Full address of Organisation, Division or Unit
(please clearly indicate STATE)

[REDACTED]

Is the position STP funded?

Not STP Funded

List main workplace activities and Public Health projects

Workplace activities:

- Assist public health unit (PHU) staff in the investigation of disease outbreaks and public health responses to public health risks.
- Contribute where appropriate to the implementation of public health policies and programs within [REDACTED]
- Contribute to the design, maintenance and development of public health surveillance systems in [REDACTED] and conduct appropriate analyses and report on the results of this surveillance.
- Contribute to the development of local and State public health policy and planning activities.
- Participate in the on call after hours roster for the PHU
- Attend educational activities including seminars and conferences organised by the [REDACTED] PH medicine training consortium [REDACTED] and AFPHM
- Present at Combined Infectious Diseases meetings ([REDACTED] [REDACTED]) and other forums

Project 1: Development of Public Health Unit Performance and Service Activity Report for Dashboard

Project 2: Supporting physical activity and well-being following Stepping On

OVERVIEW OF PUBLIC HEALTH TRAINING ACTIVITIES/ PROJECTS

(Please delete columns that have not been completed)

| | | |
|---|--|--|
| Project 1 Title: | Routine work within the Public Health Unit | |
| Description of Public Health Training activity/project | Main roles, activities and learning strategies <i>(<u>must be</u> directly aligned with competencies in next column)</i> | Competencies expected to partially or completely addressed <i>(bold ones that are expected to be more completely addressed)</i> |
| <p>I will be working with the different teams within the PHU and assisting with the day to day activities.</p> <p>These teams are:</p> <ol style="list-style-type: none"> 1. Communicable diseases team 2. Environmental health team 3. Immunisation team. | <p>Communicable diseases work – case investigation and follow up, reporting, surveillance, policy development, outbreak investigations, risk assessments for both COVID19 and other infectious diseases.</p> | <p>5.3.1 Advise on the public health management of infectious diseases</p> <p>5.3.2 Analyse surveillance data to support prevention and control of infectious diseases</p> <p>5.3.3 Manage infectious disease control measures</p> <p>5.3.4 Investigate and manage infectious disease outbreaks</p> <p>5.3.5 Develop and implement effective intersectoral strategies for prevention of infectious diseases</p> <p>1.1.10 Provide effective first aid in emergency situations</p> <p>6.1.3 Produce and implement best practice guidelines for the clinical and public health sectors</p> |
| | <p>Environmental health work - Assist in public health response to potential environmental health threats, involvement in day to day activities of environmental health team, understand the role of EH in regulation of Public Health legislation, communicate public health risks</p> | <p>3.1.2 Assess and respond rapidly to urgent public health questions</p> <p>1.1.9 Advocate for timely and effective action in response to important threats to public health</p> <p>5.2.1 Advise on the public health management of environmental health risks</p> <p>5.2.2 Analyse surveillance data to support the management of environmental health risks</p> <p>5.2.3 Use regulatory measures to protect and promote health</p> <p>5.2.4 Conduct environmental health risk assessments</p> <p>5.2.5 Manage environmental health risks</p> |

| | | |
|--|--|---|
| | | <p>5.2.6 Communicate environmental health risk information effectively to the public and other groups 5.2.7 Use regional and local planning processes to protect and promote health 5.2.8 Advise on protecting and promoting health in important population settings 5.2.11 Investigate and manage clusters of non-infectious disease cases 4.1.2 Conduct health needs assessments to inform policy 6.2.8 Investigate and manage serious adverse events and complaints about health services, programs and practitioners 5.2.9 Work with other agencies to manage imported hazards</p> |
| | <p>Immunisation team</p> <ul style="list-style-type: none"> - Understand the planning and operation of the school-based immunisation program and other immunisation activities - Assist the team with providing information and support to parents, general practitioners and other immunisation providers which may include advice on <ul style="list-style-type: none"> o catch-ups o adverse events following immunisation o cold chain maintenance o management of rabies/Australian bat lyssavirus exposures. o COVID19 Vaccination role out | <p>3.1.7 Analyse and communicate the risk of adverse events in a meaningful way 5.3.1 Advise on the public health management of infectious diseases 5.3.5 Develop and implement effective intersectoral strategies for prevention of infectious diseases 4.1.2 Conduct health needs assessments to inform policy 4.1.5 Analyse policy and proposals from an equity perspective</p> |
| | <p>Other PHU work</p> <ul style="list-style-type: none"> - Learn about and contribute to the organisational management of the PHU and associated work. - Contribute to pandemic preparedness and response for COVID-19. | <p>6.3.7 Manage an organisation, health service or business unit 6.3.4 Manage staff 6.3.5 Manage budgets 6.1.1 Promote a population health approach within the health and disability care sector 5.2.10 Manage public health emergencies 6.2.5 Advise on health sector workforce planning</p> |

| Project 2 Title: | Development of Public Health Unit Performance and Service Activity Report for Dashboard | |
|---|---|---|
| Description of Public Health Training activity/project | Main roles, activities and learning strategies <i>(must be directly aligned with competencies in next column)</i> | Competencies expected to partially or completely addressed <i>(bold ones that are expected to be more completely addressed)</i> |
| <p>I will contribute to the development of a Dashboard including key Public Health Unit indicators to be used in the quarterly executive performance report. This will capture the breadth of PHU activity, to facilitate understanding and assist strategic discussions within the LHD, to identify areas of improvement and areas needing further resource allocation.</p> <p>Aim: To develop a PHU activity report dashboard and functional structure to be used in the [REDACTED] performance report.</p> <p>Components:</p> <ul style="list-style-type: none"> - Collate and review existing data for Environmental health, Immunisation and Communicable diseases teams - Develop key indicators to highlight - Develop a reporting framework/activity matrix - Collaborate with other staff to add this to the existing LHD dashboard - Revise and evaluate framework | <ul style="list-style-type: none"> - Conduct initial background assessment on the local issue. - Collate and analyse data - Contribute to ongoing planning for the projects, including to develop/refine: the key indicators, reporting framework - Engage stakeholders and gain required approvals, funding, access, and staffing. - Contribute to implementation to local dashboard - Review and update as needed | <ul style="list-style-type: none"> 1.2.1 Establish highly effective working relationships with colleagues 1.2.4 Contribute effectively to organisational processes 1.2.8 Communicate effectively using written and electronic media 3.1.1 Plan and deliver effective analyses of public health issues 3.1.8 Advise on health and public health information systems 3.1.9 Design and evaluate disease and hazard surveillance systems 3.3.1 Evaluate health services and public health programs 3.3.2 Implement results of evaluations to improve health services and public health programs 4.1.1 Develop and influence policy to improve public health and reduce inequalities 4.1.2 Conduct health needs assessments to inform policy 4.1.4 Analyse policy and proposals from an economic perspective 4.1.7 Conduct priority setting processes to inform policy 4.1.8 Develop and use goals, targets and indicators 4.1.9 Manage policy implementation effectively 6.2.2 Advise on optimal development and operation of secondary and tertiary health services 6.2.3 Plan developments or changes to health services 6.2.5 Advise on health sector workforce planning |

| | | |
|--|--|---|
| | | 6.2.7 Develop and implement quality improvement programs for health services 6.3.2 Advise on organisational governance issues 6.3.3 Facilitate strategic and business planning 6.3.6 Manage organisational changes |
|--|--|---|

| Project 3 Title: | Supporting physical activity and well-being following Stepping On | |
|--|---|---|
| Description of Public Health Training activity/project | Main roles, activities and learning strategies (<i>must be directly aligned with competencies in next column</i>) | Competencies expected to partially or completely addressed (<i>bold ones that are expected to be more completely addressed</i>) |
| <p>I will continue with a Health Promotion project started in 2020. This project is part way through the data collection phase.</p> <p>The project is exploring the barriers and enablers to ongoing physical activity in older people who have completed the Stepping On program (a state wide, 7 week evidence based strength and balance exercise program for older adults to reduce falls). It consists of a survey carried out in 5 languages to CALD community members, to a total of 180 past participants. This will be followed with a semi-structured interview with 40 participants.</p> <p>Aim: To explore the barriers and enablers to continuation of physical activity amongst previous Stepping On participants of diverse backgrounds, and to explore what methods of support for ongoing physical activity at home or in the community are acceptable to the older adult population in the [REDACTED].</p> <p>Components:</p> <ul style="list-style-type: none"> - Collect and analyse data - regularly chair team meetings as project lead - Manage staff and time availabilities - Manage process model and timeline of activities - Draft final paper of project - Submit for publication | <ul style="list-style-type: none"> - Collect data by carrying out surveys and interviews - Co-ordinate team as project lead - Address any issues and manage staff - Collate and analyse data - Contribute to ongoing planning for the projects, including process model, data collation, method and analysis - Engage stakeholders and gain required approvals, funding, access, and staffing. - Main author of final project write up | <ul style="list-style-type: none"> 1.2.2 Lead and influence effectively 1.2.6 Manage projects effectively 2.1.2 Communicate effectively with people of other cultures 2.1.3 Identify and act on cultural bias within health care services and other organisations 2.4.2 Work in partnership with ethnic minorities 3.1.1 Plan and deliver effective analyses of public health issues 3.1.13 Advise on the optimal public health response to specific health issues 3.2.3 Design and manage data collection for studies 3.2.4 Perform suitable epidemiological analyses 3.2.8 Use qualitative methods to investigate public health issues 3.2.10 Support an effective research base for public health 6.2.6 Manage contracting processes for purchase or provision of services |

ASSOCIATED ROLES AND OTHER TRAINING

(Please delete columns that have not been completed)

| List associated workplace roles, one off training and other activities | Competencies <i>(directly align to list in column one)</i> |
|---|--|
| 1. Attend the AFPHM National training days and monthly webinars | 1.1.1 Establish and maintain career direction and motivation 1.1.2 Manage one's own training and continued professional development 1.2.1 Establish highly effective working relationships with colleagues 1.2.5 Support professional development of colleagues and more junior staff 1.2.7 Consult effectively with others in a range of settings |
| 2. Attend the National Immunisation Conference | 1.1.2 Manage one's own training and continued professional development 1.2.1 Establish highly effective working relationships with colleagues |
| 3. Attend and participate in activities of the co-located Health Promotion unit | 5.1.1 Apply a health promotion approach to analysing public health problems 5.1.2 Develop health promotion programs in response to public health problems 5.1.3 Enable individual and community participation in health promotion 5.1.4 Establish effective partnerships and intersectoral action to achieve improved public health outcomes 5.4.1 Advise on the public health management of chronic diseases, mental illness and injury 3.2.7 Analyse alternative disease prevention and control strategies in a quantitative manner |
| 4. Attend and deliver a presentation at the weekly multi-site clinical infectious diseases meeting attended by infectious diseases teams from [REDACTED] Infectious diseases team, [REDACTED] PHU and microbiologists from [REDACTED] | 1.1.2 Manage one's own training and continued professional development 1.2.2 Lead and influence effectively 1.2.5 Support professional development of colleagues and more junior staff 1.2.9 Communicate effectively through oral discussion & presentations 3.1.5 Critically assess published literature and other evidence 6.1.1 Promote a population health approach within the health and disability care sector 6.1.2 Influence clinical staff to adopt a population health approach |

Summary of Competence Level Development by Public Health Training Activities/Projects

| 1.1 Professional Development and self-management | | | | | | | | | | |
|--|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Project/activity during <u>THIS</u> position | 1.1.1 | 1.1.2 | 1.1.3 | 1.1.4 | 1.1.5 | 1.1.6 | 1.1.7 | 1.1.8 | 1.1.9 | 1.1.10 |
| 2021 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | 2 | 2 |
| | | | | | | | | | | |
| Project/activity from <u>PREVIOUS</u> position(s) | 1.1.1 | 1.1.2 | 1.1.3 | 1.1.4 | 1.1.5 | 1.1.6 | 1.1.7 | 1.1.8 | 1.1.9 | 1.1.10 |
| 2019 | 2 | 2 | 2 | 2 | 2 | 2 | | | 2 | |
| 2020 | | 2 | | | 2 | 2 | | 2 | 2 | |
| Attainment expected | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |

| 1.2 Communication, leadership and teamwork | | | | | | | | | |
|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 1.2.1 | 1.2.2 | 1.2.3 | 1.2.4 | 1.2.5 | 1.2.6 | 1.2.7 | 1.2.8 | 1.2.9 | 1.2.10 |
| 2 | 2 | | 2 | 2 | 2 | | 2 | 2 | |
| | | | | | | | | | |
| 1.2.1 | 1.2.2 | 1.2.3 | 1.2.4 | 1.2.5 | 1.2.6 | 1.2.7 | 1.2.8 | 1.2.9 | 1.2.10 |
| 2 | | | | 2 | 2 | 2 | 2 | 2 | |
| 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |

| | 2.1 Universal cultural | | | | | | | 2.3 Aboriginal and Torres Strait Islander | | | 2.4 Ethnic minority health | |
|---|------------------------|-------|-------|-------|-------|-------|-------|---|-------|-------|----------------------------|-------|
| Project/activity during THIS position | 2.1.1 | 2.1.2 | 2.1.3 | 2.1.4 | 2.1.5 | 2.1.6 | 2.1.7 | 2.3.1 | 2.3.2 | 2.3.3 | 2.4.1 | 2.4.2 |
| 2021 | | 2 | 2 | | | | | | | | | 2 |
| Project/activity from PREVIOUS position(s) | 2.1.1 | 2.1.2 | 2.1.3 | 2.1.4 | 2.1.5 | 2.1.6 | 2.1.7 | 2.3.1 | 2.3.2 | 2.3.3 | 2.4.1 | 2.4.2 |
| 2019 | | | | | | | | | | | | |
| 2020 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | 2 | 2 |
| Attainment expected | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |

| | 3.1 Public health information and critical appraisal | | | | | | | | | | | | | |
|--|--|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|--------|--------|
| Project/activity during THIS position | 3.1.1 | 3.1.2 | 3.1.3 | 3.1.4 | 3.1.5 | 3.1.6 | 3.1.7 | 3.1.8 | 3.1.9 | 3.1.10 | 3.1.11 | 3.1.12 | 3.1.13 | 3.1.14 |
| 2021 | 2 | | | | 2 | | 2 | 2 | 2 | | | | 2 | |
| Project/activity from | 3.1.1 | 3.1.2 | 3.1.3 | 3.1.4 | 3.1.5 | 3.1.6 | 3.1.7 | 3.1.8 | 3.1.9 | 3.1.10 | 3.1.11 | 3.1.12 | 3.1.13 | 3.1.14 |

| <u>PREVIOUS</u> position(s) | | | | | | | | | | | | | | |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019 | 2 | 2 | 2 | 2 | 2 | 2 | | | | | | | 2 | 2 |
| 2020 | 2 | 2 | 2 | 2 | 2 | | 2 | | | 2 | 2 | 2 | 2 | 2 |
| Attainment expected | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |

| | 3.2 Public health research and teaching | | | | | | 3.3 Health care & public health programme evaluation | | | | | | | | |
|--|--|-------|-------|-------|-------|-------|---|-------|-------|--------|-------|-------|-------|-------|--|
| Project/activity during <u>THIS</u> position | 3.2.1 | 3.2.2 | 3.2.3 | 3.2.4 | 3.2.5 | 3.2.6 | 3.2.7 | 3.2.8 | 3.2.9 | 3.2.10 | 3.3.1 | 3.3.2 | 3.3.3 | 3.3.4 | |
| 2021 | 2 | | 2 | 2 | | | 1 | 1 | | 1 | 2 | 1 | | | |
| Project/activity from <u>PREVIOUS</u> position(s) | 3.2.1 | 3.2.2 | 3.2.3 | 3.2.4 | 3.2.5 | 3.2.6 | 3.2.7 | 3.2.8 | 3.2.9 | 3.2.10 | 3.3.1 | 3.3.2 | 3.3.3 | 3.3.4 | |
| 2019 | 2 | 2 | 2 | | | | | | 1 | 1 | | | 1 | | |
| 2020 | 2 | | 2 | 2 | 1 | 1 | | 1 | | 1 | 2 | 1 | | 1 | |

This learning contract has been adapted from the learning contract of the NSW Public Health Officer Training Program, New South Wales Department of Health. The Australasian Faculty of Public Health Medicine gratefully acknowledges the NSW Department of Health who endorsed its use.

| | | | | | | | | | | | | | | |
|---------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Attainment expected | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 2 | 1 | 1 | 1 |
|---------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

| | 4.1 Policy analysis, development and planning | | | | | | | 5.1 Health promotion and community development | | | | | | | |
|---|---|-------|-------|-------|-------|-------|-------|--|-------|-------|-------|-------|-------|-------|-------|
| Project/activity during THIS position | 4.1.1 | 4.1.2 | 4.1.3 | 4.1.4 | 4.1.5 | 4.1.6 | 4.1.7 | 4.1.8 | 4.1.9 | 5.1.1 | 5.1.2 | 5.1.3 | 5.1.4 | 5.1.5 | 5.1.6 |
| 2021 | 2 | 2 | | 2 | 2 | | 1 | 1 | 1 | 2 | 2 | 2 | 2 | | |
| Project/activity from PREVIOUS position(s) | 4.1.1 | 4.1.2 | 4.1.3 | 4.1.4 | 4.1.5 | 4.1.6 | 4.1.7 | 4.1.8 | 4.1.9 | 5.1.1 | 5.1.2 | 5.1.3 | 5.1.4 | 5.1.5 | 5.1.6 |
| 2019 | | | | | | | | | | | | | | 1 | |
| 2020 | | 2 | | | | | | 1 | | 2 | 2 | 2 | 2 | 1 | 1 |
| Attainment expected | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 2 | 2 | 2 | 2 | 1 | 1 |

| | | |
|--|--|---|
| | 5.2 Health protection and risk management | 5.3 Infectious diseases prevention and control |
|--|--|---|

| Project/activity during THIS position | 5.2.1 | 5.2.2 | 5.2.3 | 5.2.4 | 5.2.5 | 5.2.6 | 5.2.7 | 5.2.8 | 5.2.9 | 5.2.10 | 5.2.11 | 5.3.1 | 5.3.2 | 5.3.3 | 5.3.4 | 5.3.5 |
|---|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|-------|-------|-------|-------|-------|
| 2021 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 2 | 2 | 2 | 1 | 1 |
| Project/activity from PREVIOUS position(s) | 5.2.1 | 5.2.2 | 5.2.3 | 5.2.4 | 5.2.5 | 5.2.6 | 5.2.7 | 5.2.8 | 5.2.9 | 5.2.10 | 5.2.11 | 5.3.1 | 5.3.2 | 5.3.3 | 5.3.4 | 5.3.5 |
| 2019 | | | | | | | | | | | | 2 | 2 | 2 | 1 | 1 |
| 2020 | | | | | | | | | | 1 | | 2 | | 2 | 2 | 1 |
| Attainment expected | 2 | 2 | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 1 | 2 | 2 | 2 | 1 | 1 |

| | 5.4 Chronic disease, mental illness & injury prevention | | | | | | 6.1 Health sector advocacy | | | 6.2 Health sector development and operation | | | | | | | | |
|--|---|-------|-------|-------|-------|-------|----------------------------|-------|-------|---|-------|-------|-------|-------|-------|-------|-------|-------|
| Project/activity during THIS position | 5.4.1 | 5.4.2 | 5.4.3 | 5.4.4 | 5.4.5 | 5.4.6 | 6.1.1 | 6.1.2 | 6.1.3 | 6.2.1 | 6.2.2 | 6.2.3 | 6.2.4 | 6.2.5 | 6.2.6 | 6.2.7 | 6.2.8 | 6.2.9 |
| 2021 | 2 | | | | | | 1 | 1 | 1 | | 1 | 1 | | 1 | 1 | 1 | 1 | |
| Project/activity from | 5.4.1 | 5.4.2 | 5.4.3 | 5.4.4 | 5.4.5 | 5.4.6 | 6.1.1 | 6.1.2 | 6.1.3 | 6.2.1 | 6.2.2 | 6.2.3 | 6.2.4 | 6.2.5 | 6.2.6 | 6.2.7 | 6.2.8 | 6.2.9 |

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| <u>PREVIOUS</u> position(s) | | | | | | | | | | | | | | | | | | |
|--|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2019 | | | | | | | | | | | | | | | | | | |
| 2020 | 2 | 2 | | 2 | | | 2 | 1 | | | | 1 | | 1 | | 1 | | |
| Attainment expected | 2 | 2 | 2 | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |

| | 6.3 Organisational management | | | | | | |
|--|--------------------------------------|-------|-------|-------|-------|-------|-------|
| Project/activity during <u>THIS</u> position | 6.3.1 | 6.3.2 | 6.3.3 | 6.3.4 | 6.3.5 | 6.3.6 | 6.3.7 |
| 2021 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Project/activity from <u>PREVIOUS</u> position(s) | 6.3.1 | 6.3.2 | 6.3.3 | 6.3.4 | 6.3.5 | 6.3.6 | 6.3.7 |
| 2019 | | | | | | | |
| 2020 | | 1 | 1 | 1 | 1 | 1 | |
| Attainment expected | 2 | 1 | 1 | 1 | 1 | 1 | 1 |

SIGN OFF OF THE LEARNING CONTRACT

It is mandatory that you have a supervisor and mentor with FAFPHM for the period(s) of training indicated in this Learning Contract.

We agree that this document represents a complete and accurate record of the planned activities, projects and proposed competencies that the trainee will work across in accordance with the Public Health Medicine Advanced Training Curriculum for the period of training specific by this contract.

SUPERVISOR(S) DETAILS

Supervisor 1

| | |
|--------------------------|---|
| Full Name of Supervisor: | [REDACTED] |
| FAFPHM | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Qualification(s): | [REDACTED] |
| Full Address | [REDACTED] |
| Phone (W): | [REDACTED] |
| E-mail | [REDACTED] |

Please specify the period of supervision:

Commencing:

1/02/2021

Ending:

6/02/2022

I (supervisor) have sighted the Learning Contract Reports from previous training periods and other documentation relevant to the trainee's progression (if applicable) for this trainee and identified any ongoing issues for inclusion in the trainee's learning plan for this period.

[REDACTED]

Supervisor Signature

7/03/2021

Date

Supervisor 2/Co-Supervisor (if applicable, please select)

Full Name of Supervisor :

[Redacted]

FAFPHM:

Yes No

Qualification(s):

[Redacted]

Full Address:

[Redacted]

Phone (W):

[Redacted]

E-mail:

[Redacted]

Please specify the period of supervision:

Commencing:

1/02/2021

Ending:

6/02/2022

I (supervisor) have sighted the Learning Contract Reports from previous training periods and other documentation relevant to the trainee's progression (if applicable) for this trainee and identified any ongoing issues for inclusion in the trainee's learning plan for this period.

[Redacted Signature]

Supervisor Signature

22/03/2021

Date

MENTOR DETAILS

Mentor

Full Name of Mentor:

FAFPHM:

Yes No

Qualification(s):

Full Address:

Phone (W):

E-mail:

Please specify the period
of supervision:

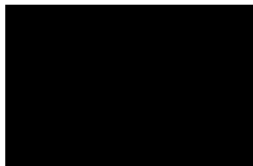
Commencing:

1/02/2021

Ending:

6/02/2022

I (mentor) have sighted the Learning Contract Reports from previous training periods and other documentation relevant to the trainee's progression (if applicable) for this trainee and identified any ongoing issues for inclusion in the trainee's learning plan for this period.



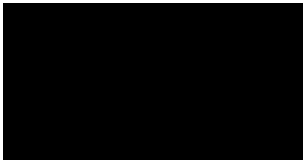
Mentor Signature

25/03/2021

Date

TRAINEE DECLARATION *(please tick boxes that apply)*

- I declare the information supplied on this form is complete and accurate
- I have familiarised myself with my obligations as documented in the [Advanced Training Program Requirements Handbooks](#) and [Education Policies](#).
- I have provided my supervisor(s) with copies of Learning Contract Reports from previous training periods and other documentation relevant to my progression
- I have liaised with my supervisor to confirm that the position outlined within this Learning Contract is in line with the current accreditation granted for this setting and/or, where accreditation of the setting is not required, meets the standards for training.
- My supervisors have confirmed the training information included in this application and have signed this form.



3/03/2021

Date

Please ensure you make a copy of the completed application form for your personal records and send the original to the College by the due date.