

# Ward/ Service Consultant Report



The Royal Australasian  
College of Physicians

**This section is to be completed by the Trainee.**

## Instructions

1. Complete the Educational Supervisor, Personal and Rotation/Run details.
2. Save the file as a PDF.
3. Send it to your Ward/Service Consultant via email.

## Educational Supervisor Details

Name

Email

## Personal Details

Name of basic physician trainee

Name of Ward/Service Consultant

Ward/Service Consultant's position

## Rotation Run Details

Specialty/ward

Period covered From:

dd/mm/yyyy

Training site (hospital)

To:

dd/mm/yyyy

**This section is to be completed by the Ward/ Service Consultant.**

- As a Ward/Service Consultant you have taken an active role in supporting trainee learning within your clinical service.
- To facilitate the formative assessment of the basic physician trainee(s) who has been working with you, please complete a report on each trainee's progress at the end of their rotation/run.
- The information contained in this report will be used to inform Mid Year and/or Annual Progress Reports that are compiled for each basic trainee.

## Instructions

1. Complete the 'strengths' and 'suggestions for development' boxes. Where possible please provide specific details.
2. For each domain select the appropriate box. You can also refer to the Basic Training and Professional Qualities Curricula documents for further details.
3. Complete the Declaration section.
4. Save the file and submit this report to the Educational Supervisor noted at the top of this report.

## Strengths

## Suggestions for Development

### Clinical Skills

Elicits the history and obtains other relevant data from patients and conducts an appropriate physical examination.

Synthesises findings from history and physical examinations to develop a differential diagnoses and management plans.

Plans and arranges investigations appropriately.

### Medical Expertise

Recognises and manages critically ill patients.

Manages specific acute medical problems.

Manage patients with undifferentiated presentations.

### Patient Care and Therapeutics

Manages general care in the unwell patient and facilitates ongoing care planning.

Prescribes appropriate and safe pharmacotherapy.

Manages patients with surgical problems.

### Procedural Skills

Competently performs relevant procedures.

Provides care following procedures.

### Professional Qualities

Applies communication skills to engage and reassure the patient and their families in specific situations and empowers patients while being respectful of their rights.

Uses evidence to inform quality improvement, optimises safe work practices, and promotes safe continuity of care for patients.

Recognises, reports on and manages adverse events and errors. Identifies, establishes, implements and/or complies with relevant risk-management/minimisation procedures.

Has developed a sound professional standard of personal conduct and demonstrates the ability to critically reflect on personal beliefs, biases and behaviours, and their alignment with health care policy and impact on interaction with patients.

	Below Expected level	At Expected level	Above Expected level	Not Applicable
Elicits the history and obtains other relevant data from patients and conducts an appropriate physical examination.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Synthesises findings from history and physical examinations to develop a differential diagnoses and management plans.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plans and arranges investigations appropriately.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recognises and manages critically ill patients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manages specific acute medical problems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manage patients with undifferentiated presentations.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manages general care in the unwell patient and facilitates ongoing care planning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prescribes appropriate and safe pharmacotherapy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manages patients with surgical problems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Competently performs relevant procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provides care following procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applies communication skills to engage and reassure the patient and their families in specific situations and empowers patients while being respectful of their rights.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Uses evidence to inform quality improvement, optimises safe work practices, and promotes safe continuity of care for patients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recognises, reports on and manages adverse events and errors. Identifies, establishes, implements and/or complies with relevant risk-management/minimisation procedures.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has developed a sound professional standard of personal conduct and demonstrates the ability to critically reflect on personal beliefs, biases and behaviours, and their alignment with health care policy and impact on interaction with patients.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Additional Comments

### Declaration

Please tick to indicate that you declare:

- For the period covered in this report, I have been the Ward/Service Consultant and provided educational support for this trainee.

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If your hospital service requires you to use **this** form for the purpose of completing a Hospital Rotation/Run Report, please add comments relating the trainee's **clinical work** below:

#### Ward Service Consultant Comments:

I have/have not discussed this assessment with the trainee, and make the following comments:

#### Trainee's Comments:

I have/have not discussed this assessment with my Ward Service Consultant, and make the following comments:

Signature:

Date:

Signature:

Date: