

## Standards for the Accreditation of Training Settings

RACP Standards	Minimum Requirements
<b>Supervision</b>	
1.1 There are two designated supervisors for each Trainee.	<p>1.1.1 <i>The hospital has a Director of Physician Education – at basic or advanced training level.</i></p> <p>1.1.2 <i>A minimum of one supervisor can be provided by a subspecialty service at the hospital when the trainees in on rotation to this area.</i></p> <p>1.1.3 <i>One supervisor must be a general physician. This supervisor may not have a direct clinical supervisory role during the full training period. A role with training and a career advice is important.</i></p>
1.2 Trainees have access to supervision, with regular meetings.	1.2.1 <i>The trainee has adequate time and opportunities for interaction with his/her supervisor(s).</i>
1.3 Supervisors are RACP approved and meet any other specialty specific requirements regarding qualifications for supervisors.	1.3.1 <i>Supervisors have attended an RACP Supervisor workshop within the last 5 years or intend to attend within 6 months of commencing as a supervisor.</i>
1.4 Supervisors are supported by the setting or network to be given the time and resources to meet RACP Supervision requirements and criteria on supervision.	1.4.1 <i>Consultants have dedicated time allocated to supervision trainees.</i>
<b>Facilities and Infrastructure</b>	
2.1 There are appropriate facilities and services for the type of work being undertaken.	<p>2.1.1 <i>The general unit is staffed by general physicians or subspecialists from another discipline who practice largely in general internal medicine.</i></p> <p>2.1.2 <i>The hospital is structured with a General Medicine Department, Unity(s) and/or Acute Medical Unit (MAPU), Emergency Department and have access to Intensive Care Unit, High Dependency Medical Unit and/or Coronary Care Unit.</i></p>
2.2 Each trainee has a designated workspace including a desk, telephone and IT facilities.	2.2.1 <i>A suitable workplace is provided for the trainee including desk, telephone and IT facilities.</i>
2.3 There are facilities and equipment to support educational activities, such as study areas and tutorial rooms.	2.3.1 <i>There are meeting rooms and other facilities available for the activities under section 4.1 below.</i>

<b>Profile of Work</b>	
<b>3.1 The setting shall provide a suitable workload and appropriate range of work.</b>	<p><b>3.1.1</b> <i>The site will provide opportunities for continuing advanced training in General Medicine beyond one year.</i></p> <p><b>3.1.2</b> <i>The trainee has access to patients presenting with undifferentiated acute medical conditions, appropriate to the trainee's level of seniority.</i></p> <p><b>3.1.3</b> <i>Access to subspecialty medicine terms, either within the training setting or by associated with another site or network is available to the trainee.</i></p> <p><b>3.1.4</b> <i>Involvement in an acute general medicine roster during terms in subspecialty medicine must be available to the trainee.</i></p> <p><b>3.1.5</b> <i>The trainee is rostered and guided in a manner appropriate to his/her level of seniority, in particular a clear delineation between the role of an advanced trainee and a basic trainee must be made.</i></p>
<b>3.2 Trainees participate in quality and safety activities.</b>	<p><b>3.2.1</b> <i>Participation in morbidity/mortality audits or meetings, quality assurance/audit evaluations of clinical management of common conditions, intake meetings.</i></p>
<b>3.3 There is the capacity for project work (including research) and ongoing training.</b>	<p><b>3.3.1</b> <i>The trainee has one session per week dedicated to personal professional development and project work.</i></p>
<b>Teaching and Learning</b>	
<b>4.1 There is an established training program or education activities such as multidisciplinary meetings, academic meetings, rounds and journal clubs.</b>	<p><b>4.1.1</b> <i>The trainee will have access to a structured advanced training program, which will include opportunities for formal teaching sessions, seminar participation and regularly scheduled clinical meetings, journal clubs, peer review presentations or other methods that can be documented.</i></p> <p><b>4.1.2</b> <i>The trainee has designated time and opportunities for undergraduate and post-graduate teaching.</i></p>
<b>4.2 There are opportunities to attend external education activities as required.</b>	<p><b>4.2.1</b> <i>The trainee will attend scientific meetings of educational value in each year of their training.</i></p>
<b>4.3 There is access to sources of information, both physical and online, including a medical library or e-library facility appropriately equipped for physician training.</b>	<p><b>4.3.1</b> <i>The trainee has access to a medical library with current books and access to online content including relevant journals.</i></p>
<b>Support Services for Trainees</b>	
<b>5.1 There are workplace policies covering the safety and well-being of trainees.</b>	<p><b>5.1.1</b> <i>There are a range of policies dealing with health and safety of trainees and trainees are aware of these policies.</i></p>
<b>5.2 There is a formal induction/orientation process for trainees.</b>	<p><b>5.2.1</b> <i>Supervisors or designees provide an orientation/induction into training at the setting to new trainees within the first week of commencement of training.</i></p>