



# AFPHEM Oral Presentation Assessor Form



## Trainee and assessor details

Trainee's name : ..... Date of assessment : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Assessor's name : ..... Assessor's email : .....

Title of presentation : .....

This presentation is for :  Practice assessment  Summative assessment

## Ratings

- Please rate each domain using the criteria on the back of this form.
- Consider first whether the performance in the domain is Unsatisfactory, Satisfactory or Superior.
- Then circle a number within the appropriate category.
- If visual aids or responses to questions do not feature in the observed presentation, please leave these ratings blank.

	Unsatisfactory			Satisfactory			Superior <span style="font-size: 0.8em;">▶</span>		
1. Content	1	2	3	4	5	6	7	8	9
2. Organisation	1	2	3	4	5	6	7	8	9
3. Delivery	1	2	3	4	5	6	7	8	9
4. Language	1	2	3	4	5	6	7	8	9
5. Visual aids	1	2	3	4	5	6	7	8	9
6. Responses to questions	1	2	3	4	5	6	7	8	9

## Strengths

## Suggestions for development

Additional criteria to be used ONLY if the presentation is for the **Gerry Murphy Prize**:

	Unsatisfactory			Satisfactory			Superior		
7. Quality of project (sound methods, appropriate analysis, findings justified)	1	2	3	4	5	6	7	8	9
8. Importance of findings (originality, significance for public health)	1	2	3	4	5	6	7	8	9

Assessor's signature : .....

## Assessment criteria

Use the criteria below in rating the trainee's performance on each of the domains

### Content

- Purpose clear; content appropriate to purpose
- Introduction: background/context/aims clearly described
- Body of talk: key messages soundly based and clearly presented
- Conclusions and implications clear and coherent

### Organisation

- Appropriate to purpose
- Coherent and logical; easy to follow
- Main points clearly structured
- Time management: appropriate time on each section
- Appropriate level of complexity for target audience

### Delivery

- Captures attention of audience: engagement, eye contact
- Clear, audible, fluent, appropriate pace
- Speaks confidently, with interest and enthusiasm
- Uses notes unobtrusively

### Language

- Straightforward, understandable
- Avoids unnecessary jargon
- Appropriate for target audience

### Visual aids

- Appropriate for presentation and message
- Clear, readable, well-designed
- Add to understanding

### Responses to questions

- Understands and responds directly; seeks clarification if needed
- Responses knowledgeable, concise, reasoned
- Language appropriate to target audience

**Summative Assessment:** this Assessor Form should be used to guide the completion of the Oral Presentation Consensus Form in consultation with your co-assessor.

## Feedback about this form

Assessor satisfaction using this form      LOW    1    2    3    4    5    6    7    8    9    HIGH

### Comments

*Data from these assessments will be collated for the purpose of evaluating this instrument as an assessment tool. Individual, identifiable data will not be presented in any published reporting.*